

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

**Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem**

**Cathy Harris
Wendy Meldrum
Jacob Skarbek**

**CITY OF ALGONAC
AGENDA FOR REGULAR CITY COUNCIL MEETING
Tuesday, October 20, 2026
6:00 p.m.
805 St. Clair River Drive
Algonac, MI 48001**

- 1) Call to Order
- 2) Roll Call
- 3) Moment of Silent Prayer
- 4) Pledge of Allegiance
- 5) Approve Agenda
- 6) Presentations
- 7) Public Comment
 - a. **Limited to five (5) minutes per person. See information below.*
- 8) City Manager Report
- 9) Consent Agenda
 - a. City Council Meeting Minutes
 - 1) Regular Meeting – October 6, 2026
 - b. Departmental Reports
 - 1) Blight Enforcement
 - 2) Building
 - 3) DPW
 - 4) Fire Department
 - 5) Water Department
 - c. Other
 - 6) Approval of Payment – 143 Island Court Water Service Line Replacement
 - 7) Approval of Payment – Water Service Line Replacement State St
 - 8) Approval of Payment – Water Tap Installation
- 10) Unfinished Business

11) New Business

- a) Renewal of the 2027–2030 Ambulance Millage Distribution Agreement
- b) Approval of Computer Replacements – FY 2026–2027
- c) Approval of Payment – Emergency Exterior Wall Demolition at the Algonac Activity Center (NAC)
- d) Request for Authorization for City Manager to Serve on St. Clair County Road Commission Board
- e) Award of Contract – Lions Field Park Walking Path Project
- f) Approval of Workers' Compensation Insurance Audit and Premium Adjustment – FY 2025–2026

12) Accounts Payable of \$473,839.58

13) Items for Next Agenda on Wednesday, November 4th at 6:00 pm

14) Council Comment

15) 16) Adjournment

The Michigan Open Meetings Act provides that persons shall be permitted to address the meeting of a public body under the rules established by the public body.

Any person may address the Council once on any matter during Public Comment. All matters shall be addressed through the Chair and no person shall speak longer than five (5) minutes.

The Chair shall not permit abusive, slanderous, or profane remarks about any person. Nothing herein is intended to limit or restrain negative, positive, or neutral comment about the manner in which an individual, employee, officer, official or council member carries out his or her duties in public office or employment.

At the conclusion of a speaker's remarks, the Manager, Mayor, Council or City staff *may* answer, if deemed necessary. Neither the Manager, Mayor, Council nor City staff shall interrupt or engage in debate with speakers or other members of the public during Public Comment.

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the City of Algonac City Clerk at P.O. Box 454, Algonac, Michigan 48001 or (810) 794-9361 x6 or cityclerk@cityofalgonac.org.

CITY MANAGER'S REPORT – October 1, 2026

1. We started the rebuilding of the riverwalk (Boardwalk) at the north end near the boat ramp. We are assessing the design and replacing about 20 feet of rusted out steel seawall with cement. (getting quotes now) We will have to do a little bit of welding on the angle to support the stringers.
2. Been doing a lot of talking about Jake Skarbeck's Village of Shops concept. Both the County EDA and Community Foundation really "Loves the Idea"
3. There is a lot going on in preparation for the upcoming election is going well.
4. The fire Dept is in the processes of winterizing all 230 fire hydrants in the city
5. The fire hydrant on Wolfork is back in service.
6. The VFW with Algonac will be doing a proper retiring of old American flags Sunday Nov. 1 at 3 pm in Smith's Field. We will utilize the old Halloween Bonfire site.
7. The low bidder (Peake Asphalt) for the walking path in the Lion Field wants to start construction soon and finish it this year. They have done work before in Algonac. North Ave.
8. October 15, we successfully completed our public accuracy test with the election board for the upcoming Nov 3rd election.
9. NAC Update- The roof contractor is all done, his total bill came to just over \$205,000. That included all the wood that needed replacing.
10. Once the materials come in for the flooring, they will start. Replacing the tile floors in the hallways and cafeteria.
11. We are going to finish the outside wall that had to be demo in house. We will use metal siding with wood furring behind it attached to the cinder block wall.
12. The **flooring contractor** is waiting for the materials to come in and will start soon
13. We will be looking for someone to replace the ceiling tiles in the cafeteria and other rooms as needed.
14. Of the MDE \$500,000 grant, we have about \$248,000 left. Since we have been way below budget on all the work, we have to come up with another budget with additional work to apply for the grant. Kitchen, HVAC system, reconditioning addition rooms and locker rooms for use, then turning on the

power and electricity to the admin area. Remember, we have 2, \$750,000 federal grants for the building and to develop a Marine Tech Training Center in play for next year.

15. I have a meeting scheduled for **November 11 at 1:30 p.m.** with representatives from the EDA and Community Foundation. We will tour the NAC, show them what we have going on in the building, and brainstorm ideas and potential opportunities for its future and Jakes Idea. Council members interested in participating are welcome to join us.
16. We applied for a **State-funded grant for nine new sets of firefighter turnout gear**, with an estimated cost of approximately **\$44,000**. They have funding for 165 awards statewide.
17. The leaf vacuum will be out Nov 2 – 24 & will complete one rotation of the City, starting at the south end. If you miss that window, the last Emterra yard waste pick up will be Friday Nov. 27, the day after Thanksgiving.
18. The Algonac Boosters had their “Night at the Horse Races” and the Pierogi Fest in the gym. Both worked out very well. We can host events up to 500 people in the space. Largest venue in South St Clair County.
19. The Christmas Tree Lighting will be Dec 5th with more details to come

Artie Bryson, City Manager

**MAYOR
Rocky Gillis**

COUNCIL MEMBERS

**Michael Bembas
Ed Carter
Dawn Davey, Mayor Pro Tem**

**Cathy Harris
Wendy Meldrum
Jacob Skarbek**

**CITY OF ALGONAC
REGULAR CITY COUNCIL MEETING
Tuesday, October 6, 2026
6:00 p.m.
805 St. Clair River Drive
Algonac, MI 48001**

Minutes

Meeting called to Order

Mayor Gillis called the meeting to order at 6:00 p.m.

Roll Call

Present: Councilmembers Bembas, Carter, Gillis, Harris, Meldrum
Skarbek

Others Present: City Manager Artie Bryson and Deputy City Clerk
Evah Newman.

Absent:

Moment of Silent Prayer

Mayor Gillis called for a moment of silent prayer.

Pledge of Allegiance

Mayor Gillis led the Pledge of Allegiance.

Approve Agenda

Motion by Davey supported by Carter
Motion carried.

Presentations

Public Comment

Joan Dare – Questions on Short Term Rentals and parking issues. What to do if there is a problem with Emterra Garbage.

Leslie Erdman – Thanking Algonac Alive for the Halloween in the

Elieen Tesh – Elected officials are here to protect the people. Talked about data centers and not signing do not disclose agreements.

Sandra Simions – Asked about the BWHL article on Algonac City. Was the picture AI generated. City is a business, the residents it the most important part of the city.

Debra Green – Thanked Algonac Alive.

City Manager's Report

City Manager Bryson gave a detailed report to City Council.

Consent Agenda

- a. City Council Meeting Minutes
 - 1) Regular Meeting – September 15, 2026
- b. Departmental Reports
 - 1) Water Filtration Plant – Emergency Generator Repair - \$3,024.28
 - 2) Neptune 360 Meter Reading Software – Annual Renewal - \$3,588.89
 - 3) ST. CLAIR COUNTY WATERSHEDS – 2026 BUDGET ALLOCATION-\$2,776.44

Motion by Meldrum, seconded by Skarbek
Motion carried.

Unfinished Business

None

New Business

a) To Appointment of City Clerk – Janet Gieraga

Motion by Skarbek seconded by Carter

Motion to approve the appointment of Janet Gieraga as City Clerk for the City of Algonac, effective November 17, 2026, pursuant to Section 4.6 of the City Charter.

Roll Call

Ayes: - Bembas, Carter, Davey, Gillis, Harris, Skarbek.

Nays: - Meldrum

Motion Carried

Approve Employee Health Insurance Renewal – Blue Cross Blue Shield of Michigan

Motion by Davey seconded by Carter

Motion to approve the Blue Cross Blue Shield of Michigan Simply Blue PPO \$1,500 plan for City employee health insurance coverage effective December 1, 2026, at an estimated annual premium of \$136,223, and authorize the City Manager to execute the necessary documents

Roll Call

Ayes: Davey, Gillis, Harris, Meldrum Skarbek Bembas, Carter

Nays: None

Motion carried.

To approve Payment for 2025 City Bridge Inspections – Anderson, Eckstein & Westrick, Inc. - \$18,450.00

Motion by Skarbek seconded by Davey

Motion to approve payment to Anderson, Eckstein & Westrick, Inc. in the amount of \$18,450.00 for professional engineering services related to the 2025 inspection of City-owned bridges.

Roll Call

Gillis, Harris, Meldrum Skarbek Bembas, Carter Davey

Motion carried.

To approve Lease of 455 State Street – Champions Auto Ferry

Motion by _____ Seconded by _____

Motion to approve the lease agreement between the City of Algonac and Champions Auto Ferry for the City-owned property located at 455 State Street at a rental rate of \$750 per month for an initial one-year term, subject to final review by the City Attorney, and authorize the appropriate City officials to execute the agreement. All utilities will be paid for by Champion's Auto Ferry.

Roll Call

Harris, Meldrum Skarbek Bembas, Carter Davey Gillis

Motion carried.

To approve Authorization for Recurring ACH and Automatic Payments

Motion by Carter Seconded by Meldrum

Motion to authorize the City Treasurer to process recurring ACH and automatic payments for the vendors and obligations identified above, subject to the City's established financial controls and verification procedures.

Roll Call

Meldrum Skarbek Bembas, Carter Davey Gillis, Harris

Motion carried.

**To approve Piece to Peace Quilters – Additional Space Lease Agreement
Algonac Activity Center**

Motion by Skarbek Seconded by Harris

Motion to approve the lease agreement between the City of Algonac and Piece to Peace Quilters for the additional room located north of the Washington Street entrance at the Algonac Activity Center at a rental rate of \$85 per month, and authorize the City Manager to execute the agreement.

Roll Call

Skarbek Bembas, Carter Davey Gillis, Harris, Meldrum

Motion Carried

To approve Murals and More LLC – Algonac Activity Center Lease

Motion by Davey, supported by Harris

Motion to approve the one-year Neighborhood Activity Center Lease Agreement between the City of Algonac and Murals and More LLC for Room #7 at a rental rate of \$85 per month and authorize the appropriate City officials to execute the agreement

Roll Call

Bembas, Carter Davey Gillis, Harris, Meldrum Skarbek

Motion carried.

Accounts Payable of \$1,44,089.35

Motion by Carter, supported by Skarbek to approve Accounts Payable in the amount of \$3,440,585.71, as presented

Roll Call

Ayes: Gillis, Harris, Meldrum, Davey, Carter

Nays: None

Motion carried.

Items for Next Agenda

- Work Comp Policy
- Ambulance Agreement

Council Comment

Carter

Thanked everyone for coming, Halloween in the NAC was great

Davey

Thanked everyone for coming, Halloween in the NAC was great

Harris

Thanked everyone for coming. Halloween in the NAC was great

Meldrum

Thanked everyone for coming, to the new Clerk, her city obligation.

Skarbek - Welcome Janet. Started looking at a cheap business incubator. Sheds like they do Bremen ID. Asking for Council support to put it on the agenda

Gillis

Halloween in the NAC was great Perogi fest is Thursday, Sports Boosters event was great.

Consideration of Confidential Attorney-Client Privileged Communication Pursuant to MCL 15.268(1)(h)

Move to enter into closed session pursuant to MCL 15.268(1)(h) to consider material exempt from discussion or disclosure by state or federal statute, specifically a confidential attorney-client privileged communication from the City Attorney dated September 8, 2026 at 7:05

Motion by Meldrum Seconded by Harris

Roll Call

Ayes: Davey Gillis, Harris, Meldrum Skarbek Bembas, Carter

Nays: None

Motion carried.

Move to close the closed session and reopen the open session at 7:28.

Motion to go into open session at 8:28 p.m.

Motion by Davy seconded by Harris

Motion carried.

Motion to give the city attorney authority hire a consulting firm to review operations of the staff including communications.

Motion by Bembas seconded by Harris

Roll Call

Ayes: Bembas, Carter Davey Gillis, Harris, Meldrum Skarbek

Nays: None

Motion carried.

Adjournment

Motion by Bembas, supported by Meldrum to adjourn the meeting at 8:30 p.m. Motion carried.

Signed _____; respectfully submitted

Mayor Rocky Gillis

City Manager Artie Bryson

Enforcement List

10/01/2026
1/1

Enforcement #	Address	Category	Status	Origin	Filed	Closed
E260148	1928 ST CLAIR RIVER DR	Miscellaneous	In Progress		09/29/26	
E260147	1947 ST CLAIR BLVD	Long Grass/weeds	In Progress		09/29/26	
E260146	911 RUSKIN AVE	ANIMALS	In Progress		09/28/26	
E260143	203 ROSELAWN ST	Miscellaneous	Closed		09/24/26	09/28/26
E260142	321 GREEN ST	Trash at Curb	In Progress		09/24/26	
E260141	819 ST CLAIR BLVD	BLIGHT/JUNK	In Progress		09/24/26	
E260140	1510 MICHIGAN ST	CONSTRUCTION DEBRIS	Closed		09/21/26	09/28/26
E260139	1114 CLINTON ST	Miscellaneous	Closed		09/21/26	09/21/26
E260138	727 ST CLAIR BLVD	GRASS/WEEDS	Closed		09/15/26	09/24/26
E260137	1719 ST CLAIR RIVER DR	Long Grass/weeds	Closed		09/14/26	09/24/26
E260136	2204 ST CLAIR RIVER DR	Long Grass/weeds	Closed		09/14/26	09/21/26
E260135	SMITH ST	Sign/Right of way	Closed		09/14/26	09/14/26
E260134	1305 STATE ST	RECREATIONAL VEHICLE	Closed		09/14/26	09/21/26
E260133	455 MAPLE ST	Long Grass/weeds	Closed		09/14/26	09/21/26
E260132	948 ROBBINS DR	Sign/Right of way	Closed		09/10/26	09/10/26
E260130	838 TOWNSEND CRESENT WEST	CODE VIOLATION	Closed		09/08/26	09/09/26
E260123	618 GREEN ST	GRASS/WEEDS	Closed		08/17/26	09/28/26
E260112	1065 SUMMER ST	GRASS/WEEDS	Closed		07/28/26	09/14/26
E260107	2004 ST CLAIR RIVER DR	Bldg Maintenance	Closed		07/20/26	09/24/26

Total # of Enforcements: 19

Inspection List

10/01/2026

1/2

Record #	Address	Inspection Type	Scheduled	Completed	Status	Inspector	Total amount
E260147	1947 ST CLAIR BLVD	1ST INSPECTION	09/30/26		Scheduled	Patrick Pokorny	
E260148	1928 ST CLAIR RIVER DR	1ST INSPECTION	09/30/26		Scheduled	Patrick Pokorny	
E260143	203 ROSELAWN ST	CODE COMPLIANCE	09/29/26		Scheduled	Patrick Pokorny	
E260140	1510 MICHIGAN ST	CODE COMPLIANCE	09/29/26		Scheduled	Patrick Pokorny	
E260144	225 LATHROP AVE	1ST INSPECTION	09/29/26		Scheduled	Patrick Pokorny	
E260145	412 CONLEY AVE	1ST INSPECTION	09/29/26		Scheduled	Patrick Pokorny	
E260146	911 RUSKIN AVE	1ST INSPECTION	09/29/26		Scheduled	Patrick Pokorny	
E260123	618 GREEN ST	CODE COMPLIANCE	09/29/26		Scheduled	Patrick Pokorny	
E260110	420 FRUIT ST	FINAL INSPECTION	09/25/26		Scheduled	Patrick Pokorny	
E260123	618 GREEN ST	5TH INSPECTION	09/25/26		Scheduled	Patrick Pokorny	
E260138	727 ST CLAIR BLVD	FINAL INSPECTION	09/25/26		Scheduled	Patrick Pokorny	
E260107	2004 ST CLAIR RIVER DR	FINAL INSPECTION	09/25/26		Scheduled	Patrick Pokorny	
E260137	1719 ST CLAIR RIVER DR	FINAL INSPECTION	09/25/26		Scheduled	Patrick Pokorny	
E260141	819 ST CLAIR BLVD	1ST INSPECTION	09/25/26		Scheduled	Patrick Pokorny	
E260142	321 GREEN ST	1ST INSPECTION	09/25/26		Scheduled	Patrick Pokorny	
E260143	203 ROSELAWN ST	1ST INSPECTION	09/25/26		Scheduled	Patrick Pokorny	
E260139	1114 CLINTON ST	FINAL CHECK	09/22/26		Scheduled	Patrick Pokorny	
E260134	1305 STATE ST	FINAL INSPECTION	09/22/26		Scheduled	Patrick Pokorny	
E260133	455 MAPLE ST	FINAL INSPECTION	09/22/26		Scheduled	Patrick Pokorny	
E260136	2204 ST CLAIR RIVER DR	FINAL INSPECTION	09/22/26		Scheduled	Patrick Pokorny	
E260123	618 GREEN ST	4TH INSPECTION	09/22/26		Scheduled	Patrick Pokorny	
E260138	727 ST CLAIR BLVD	2ND INSPECTION	09/22/26		Scheduled	Patrick Pokorny	
E260140	1510 MICHIGAN ST	1ST INSPECTION	09/22/26		Scheduled	Patrick Pokorny	
E260064	1822 STATE ST	3RD INSPECTION	09/18/26		Scheduled	Patrick Pokorny	
E260131	506 HENRIETTA ST	FINAL CHECK	09/18/26		Scheduled	Patrick Pokorny	

Inspection List

10/01/2026
2/2

Record #	Address	Inspection Type	Scheduled	Completed	Status	Inspector	Total amount
E260134	1305 STATE ST	2ND INSPECTION	09/18/26		Scheduled	Patrick Pokorny	
E260138	727 ST CLAIR BLVD	1ST INSPECTION	09/16/26		Scheduled	Patrick Pokorny	
E260107	2004 ST CLAIR RIVER DR	2ND INSPECTION	09/15/26		Scheduled	Patrick Pokorny	
E260133	455 MAPLE ST	1ST INSPECTION	09/15/26		Scheduled	Patrick Pokorny	
E260134	1305 STATE ST	1ST INSPECTION	09/15/26		Scheduled	Patrick Pokorny	
E260135	SMITH ST	1ST INSPECTION	09/15/26		Scheduled	Patrick Pokorny	
E260137	1719 ST CLAIR RIVER DR	1ST INSPECTION	09/15/26		Scheduled	Patrick Pokorny	
E260112	1065 SUMMER ST	FINAL INSPECTION	09/15/26		Scheduled	Patrick Pokorny	
E260131	506 HENRIETTA ST	2ND INSPECTION	09/11/26		Scheduled	Patrick Pokorny	
E260123	618 GREEN ST	3RD INSPECTION	09/11/26		Scheduled	Patrick Pokorny	
E260132	948 ROBBINS DR	FINAL INSPECTION	09/11/26		Scheduled	Patrick Pokorny	
E260112	1065 SUMMER ST	3RD INSPECTION	09/09/26		Scheduled	Patrick Pokorny	
E260130	838 TOWNSEND CRESENT WEST	1ST INSPECTION	09/09/26		Scheduled	Patrick Pokorny	
E260130	838 TOWNSEND CRESENT WEST	1ST INSPECTION	09/09/26		Scheduled	Patrick Pokorny	
E260131	506 HENRIETTA ST	1ST INSPECTION	09/09/26		Scheduled	Patrick Pokorny	
E260127	940 RUSKIN AVE	1ST INSPECTION	09/02/26		Scheduled	Patrick Pokorny	
E260126	1107 BETH CT	FINAL INSPECTION	09/01/26		Scheduled	Patrick Pokorny	
E260129	513 LATHROP AVE	1ST INSPECTION	09/01/26		Scheduled	Patrick Pokorny	
E260118	927 WASHINGTON ST	FINAL INSPECTION	09/01/26		Scheduled	Patrick Pokorny	
E260125	1315 ST CLAIR BLVD	FINAL INSPECTION	09/01/26		Scheduled	Patrick Pokorny	
E260123	618 GREEN ST	2ND INSPECTION	09/01/26		Scheduled	Patrick Pokorny	
E260121	829 COLUMBIA ST	FINAL INSPECTION	09/01/26		Scheduled	Patrick Pokorny	
E260117	1510 MICHIGAN ST	FINAL INSPECTION	09/01/26		Scheduled	Patrick Pokorny	

Total # of Inspections: 48

Total amount \$

Monthly Issued Permit List

10/12/2026

1/3

Building

Permit #	Applicant	Address	Fee Total	Const. Value
PB260092	TITTLE BROTHERS CONSTRUCTION LLC Work Description: ROOF	307 COLONIAL LN	\$429.81	\$0.00
PB260089	Exterior Experts of Michigan Work Description: ROOF	312 COLONIAL LN	\$367.00	\$0.00
PB260087	INSTALL PARTNERS, LLC Work Description: REPLACING BACK DOOR	1959 ST CLAIR BLVD	\$179.62	\$0.00
PB260086	Reasonalbe Roofing and Remodeling Work Description: ROOF	418 VIRGINIA AVE	\$341.00	\$0.00
PB260085	ULTRA CLIMATE CONTROL LLC Work Description: REPLACING CONCRETE ON SIDE OF GARAGE	391 VIRGINIA AVE	\$268.20	\$0.00
PB260084	PETERSON DONALD E Work Description: CEMENT PATIO WITH SCREENED IN AREA	9530 AMY RD	\$472.50	\$0.00
PB260083	WALLSIDE INC Work Description: REPAIR	930 SMITH ST	\$157.28	\$0.00
PB260076	WALLSIDE INC Work Description: New windows and door wall.	1720 MICHIGAN ST	\$204.35	\$0.00
PB260068	BALTER ENTERPRISES INC Work Description: REMODLE	128 ECKFIELD ST	\$781.25	\$0.00
PB260065	RENEWAL BY ANDERSEN Work Description: REPLACING 1 EXISTING WINDOW	1009 STATE ST	\$217.94	\$0.00
PB260064	CLEMONS DAVID J/JULIE L Work Description: ROOF	611 STATE ST	\$290.00	\$0.00
PB260057	BRILEY JAMES/JUDITH Work Description: CONVERT GARAGE INTO APT	1748 ST CLAIR RIVER DR	\$772.25	\$0.00

Total Permits For Type:	12
Total Fees For Type:	\$4481.20
Total Const. Value For Type:	\$0.00

Electrical

Permit #	Applicant	Address	Fee Total	Const. Value
PE260039	MATTHEW JOSEPH ELECTIRCAL Work Description: TEMP SERVICE	800 RUSKIN AVE	\$165.00	\$0.00
PE260038	WARCHOL MICHAEL R	456 MAPLE ST VL	\$412.00	\$0.00

Work Description: ELECTRICAL FOR NEW BUILD

PE260037

GARY FREDERICK MAROWSKIE 326 COLONIAL LN

\$157.00

\$0.00

Work Description: ELECTRICAL FOR FURANCE/BOILER

Total Permits For Type:	3
Total Fees For Type:	\$734.00
Total Const. Value For Type:	\$0.00

Mechanical

Permit #	Applicant	Address	Fee Total	Const. Value
PM260028	KELLEY GEORGE A	1825 STATE ST	\$345.00	\$0.00
Work Description: MECHANICAL FOR NEW BUILD				
PM260027	TRI-MASTERS HEATING & COOLING DAVID WEBER	444 LATHROP AVE	\$195.00	\$0.00
Work Description: MINI SPLIT INSTALLATION				
PM260026	GARY FREDERICK MAROWSKIE	326 COLONIAL LN	\$210.00	\$0.00
Work Description: FURNACE/BOILER				
PM260025	DMT HVAC SOLUTIONS	128 ECKFIELD ST	\$245.00	\$0.00
Work Description: NEW FURANCE				

Total Permits For Type:	4
Total Fees For Type:	\$995.00
Total Const. Value For Type:	\$0.00

Plumbing

Permit #	Applicant	Address	Fee Total	Const. Value
PP260012	B AND L PIPE SOLUTIONS	1825 STATE ST	\$345.00	\$0.00
Work Description: NEW BUILD PLUMBING				
PP260011	MARINE JONATHAN/JESSICA	506 FASSETT ST	\$175.00	\$0.00
Work Description: INSTALL NEW FIXTURES IN KITCHEN AND BATHROOM, AD TOILET TO REAR HALLWAY.				

Total Permits For Type:	2
Total Fees For Type:	\$520.00
Total Const. Value For Type:	\$0.00

ZONING

Permit #	Applicant	Address	Fee Total	Const. Value
PZ260025	BEIRNE SCOTT A/LAURA B	602 MARKET ST	\$130.00	\$0.00
Work Description: SHED				
PZ260024	ATHERTON JENNIFER/TODD	1423 ST CLAIR RIVER DR	\$205.00	\$0.00
Work Description: CONCRETE DRIVEWAY				
PZ260023	FOX JACQUELINE M	521 FASSETT ST	\$130.00	\$0.00
Work Description: SHED				

PZ260009

SAYLOR ANTHONY

509 EDWARD AVE

\$0.00

\$0.00

Work Description: *BOND*****

Total Permits For Type:	4
Total Fees For Type:	\$465.00
Total Const. Value For Type:	\$0.00

Grand Total Fees:	\$7,195.20
Grand Total Permits:	\$25.00
Grand Total Const. Value:	\$0.00

Monthly Finaled Permit List

10/12/2026

1/3

Building

Permit #	Applicant	Address	Fee Total	Const. Value
PB260085	ULTRA CLIMATE CONTROL LLC	391 VIRGINIA AVE	\$268.20	\$0.00
	Work Description: REPLACING CONCRETE ON SIDE OF GARAGE			
PB260080	TOBY EDWARD	731 LIBERTY ST	\$277.00	\$0.00
	Work Description: ROOF			
PB260074	ALAN LAPHAM	1747 MICHIGAN ST	\$296.50	\$0.00
	Work Description: ROOF			
PB260073	ROBERT ATCHISON	905 MARKET ST	\$306.46	\$0.00
	Work Description: WATERPROOFING CRAWL SPACE			
PB260069	INSTALL PARTNERS, LLC	1831 ST CLAIR RIVER DR	\$205.90	\$0.00
	Work Description: WINDOWS			
PB260065	RENEWAL BY ANDERSEN	1009 STATE ST	\$217.94	\$0.00
	Work Description: REPLACING 1 EXISTING WINDOW			
PB260064	CLEMONS DAVID J/JULIE L	611 STATE ST	\$290.00	\$0.00
	work Description: ROOF			
PB260063	JACOB CLARK	409 CONLEY AVE	\$178.35	\$0.00
	work Description: DOOR REPLACEMENT			
PB260060	ROBERT ATCHISON	909 MARKET ST	\$343.14	\$0.00
	work Description: FOUNDATION			
PB260057	BRILEY JAMES/JUDITH	1748 ST CLAIR RIVER DR	\$772.25	\$0.00
	Work Description: CONVERT GARAGE INTO APT			
PB260054	SAYLOR ANTHONY	509 EDWARD AVE	\$505.00	\$0.00
	work Description: GARAGE			
PB260006	WEATHERGARD WINDOWS	585 MARKET ST	\$195.14	\$0.00
	work Description: two entry doors			
PB250079	PONKE STEVEN A/DAWN	948 LEE ST	\$538.42	\$0.00
	work Description: GARAGE			
PB250012	ANTHONY MACERI JR	1309 ST CLAIR BLVD	\$645.00	\$0.00
	work Description: REMODLING HOME			
PB240117	MILLER STACY L	409 CONLEY AVE	\$159.75	\$0.00
	work Description: REPLACING DOORS			
PB240001	SPEEDWAY LLC RYAN LLC	440 PTE TREMBLE RD	\$296.03	\$0.00
	work Description: ROOFING			
PB230114	PAUL HAYTER	738 TOWNSEND DR	\$310.14	\$0.00
	work Description: ROOFING			

PB230062	PONKE STEVEN A/DAWN	948 LEE ST	\$225.00	\$0.00
	Work Description: SWIMMING POOL			
PB230056	DIMAR CONTRACTING INC	1810 MICHIGAN ST	\$309.35	\$0.00
	Work Description: ROOFING			
PB230029	BOULIER MICHAEL/LORI	801 RUSKIN AVE	\$234.10	\$0.00
	Work Description: SIDING			
PB220110	CYBERUS LLC	533 COLUMBIA ST	\$241.25	\$0.00
	Work Description: REPAIRING PORCH			
PB220035	RICHARDS SANDRA L GOEDDEKE-	2523 ST CLAIR RIVER DR	\$553.60	\$0.00
	Work Description: DECK			

Total Permits For Type:	22
Total Fees For Type:	\$7368.52
Total Const. Value For Type:	\$0.00

Electrical

Permit #	Applicant	Address	Fee Total	Const. Value
PE260026	PINE SERVICE, INC	444 LATHROP AVE	\$394.00	\$0.00
	Work Description: ELECTRICAL FOR NEW GARAGE			

Total Permits For Type:	1
Total Fees For Type:	\$394.00
Total Const. Value For Type:	\$0.00

Fire Hydrant

Permit #	Applicant	Address	Fee Total	Const. Value
PFH260001	BLUE STAR/SCOTT KRALL	301 SUMMER ST	\$0.00	\$0.00
	Work Description: WATER MISTERS TO BE USED WITH DEMOLITION PROCESSES ATTACHED TO PB260077			

Total Permits For Type:	1
Total Fees For Type:	\$0.00
Total Const. Value For Type:	\$0.00

Sign

Permit #	Applicant	Address	Fee Total	Const. Value
PS260003	PHILLIPS EDWARD W	1999 PTE TREMBLE RD	\$175.00	\$0.00
	Work Description: SIGN			
PS260002	PHILLIPS EDWARD W	1999 PTE TREMBLE RD	\$175.00	\$0.00
	Work Description: ZEF'S ON THE LAKE SIGN			

Total Permits For Type:	2
Total Fees For Type:	\$350.00
Total Const. Value For Type:	\$0.00

ZONING

Permit #	Applicant	Address	Fee Total	Const. Value
PZ260013	SHIPPING CHANNEL FENCE COMPANY	2016 E PARK DR	\$130.00	\$0.00
Work Description: FENCE				
PZ260009	SAYLOR ANTHONY	509 EDWARD AVE	\$0.00	\$0.00
Work Description: ***BOND****				
PZ260002	ALGONAC CORNER COTTAGE LLC	1401 ST CLAIR BLVD	\$225.00	\$0.00
Work Description:				
PZ240017	GREEN MACHINE FENCE	1810 MICHIGAN ST	\$125.00	\$0.00
Work Description: FENCE				

Total Permits For Type:	4
Total Fees For Type:	\$480.00
Total Const. Value For Type:	\$0.00

Grand Total Fees:	\$8,592.52
Grand Total Permits:	\$30.00
Grand Total Const. Value:	\$0.00



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

FIRE DEPARTMENT

Fire Chief

Joseph J. Doan

***Rental Housing
Inspector***

TO: Artie Bryson, City Manager
FROM: Joseph Doan, Fire Chief
DATE: 10/09/2026
SUBJECT: September Activity Report

09/14/2026	Department Meeting/Apparatus Checks 12 people @ 3 Hours	36 Hours
09/21/2026	Vehicle Extrication/EMS Scenarios 11 people @ 3 Hours	33 Hours
09/28/2026	Apparatus/Equipment Checks 9 people @ 3 Hours	27 Hours
09/08/2026 09/29/2026	Emergency Medical Responder Program #18 (ongoing)	30.5 Hours
TOTAL HOURS: 126.5 Hours		

Year-End-Totals:
Department Meeting: 288 Hours
Training(s)/Other: 1,324.5 Hours
Total Man Hours: 1,612.5 Hours

CALLS FOR SERVICE: 90

General Station Cleaning/Maintenance

General Apparatus/Equipment Cleaning/Maintenance

Rental Inspections

Business Inspections

Community Risk Reduction Program- Smoke/CO Detectors

Art Fair Banners

CDA Meeting

Medical Control Meeting

Fire Investigation- Assist Marine City FD

State of the Community Event

State of the County Event

Activity Center- meet with contractors



Incidents by Primary Incident Type (5002)

Start Date: 9/1/2026 0:00:00 | End Date: 9/30/2026 23:59:59

Record Status

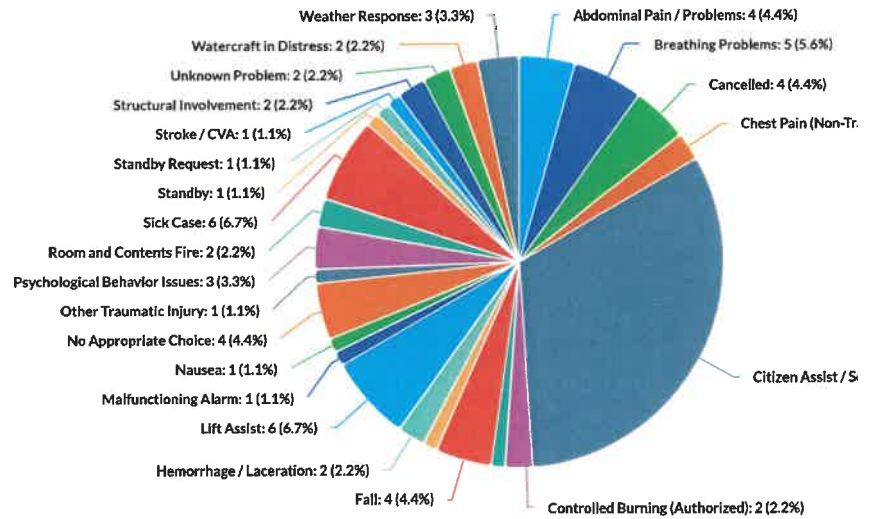
District

Station

Select an option

Select an option

Select an option



Primary Incident Type	Count
> Abdominal Pain / Problems	4
> Breathing Problems	5
> Cancelled	4
> Chest Pain (Non-Trauma)	2
> Citizen Assist / Service Call	29
> Controlled Burning (Authorized)	2
> Extrication / Entrapped	1
> Fall	4
> Heart Problems	1
> Hemorrhage / Laceration	2
> Lift Assist	6
> Malfunctioning Alarm	1
> Nausea	1
> No Appropriate Choice	4
> Other Traumatic Injury	1

> Psychological Behavior Issues	3
> Room and Contents Fire	2
> Sick Case	6
> Standby	1
> Standby Request	1
> Stroke / CVA	1
> Structural Involvement	2
> Unknown Problem	2
> Watercraft in Distress	2
> Weather Response	3

Grand Total**90**

Incidents by Primary Incident Type. This report will pull the Primary Incident Type that is placed into all reports. This report runs off of the Dispatch time. If left blank, the no data from that incident will populate in this report.

Joe Doan

From: Joe Doan
Sent: Friday, October 9, 2026 9:12 AM
To: Joe Doan
Subject: MCFD 9/7/26



Marine City Area Fire Authority

5m · 🌐



Marine City Area Fire Authority would like to Thank Algonac, Clay twp, Ira twp, St Clair fire, Tri-Hospital ems, Marine City Police Dept and St Clair County Central Dispatch for their assistance with our structure fire this morning. Great team work by all. Homeowner were able to get out and are safe. The fire is still under investigation no other information at this time. Thank you Chief Slankster



Joseph Doan, Fire Chief
City of Algonac

Joe Doan

From: Joe Doan
Sent: Friday, October 9, 2026 9:13 AM
To: Joe Doan
Subject: MCFD 9/25/26

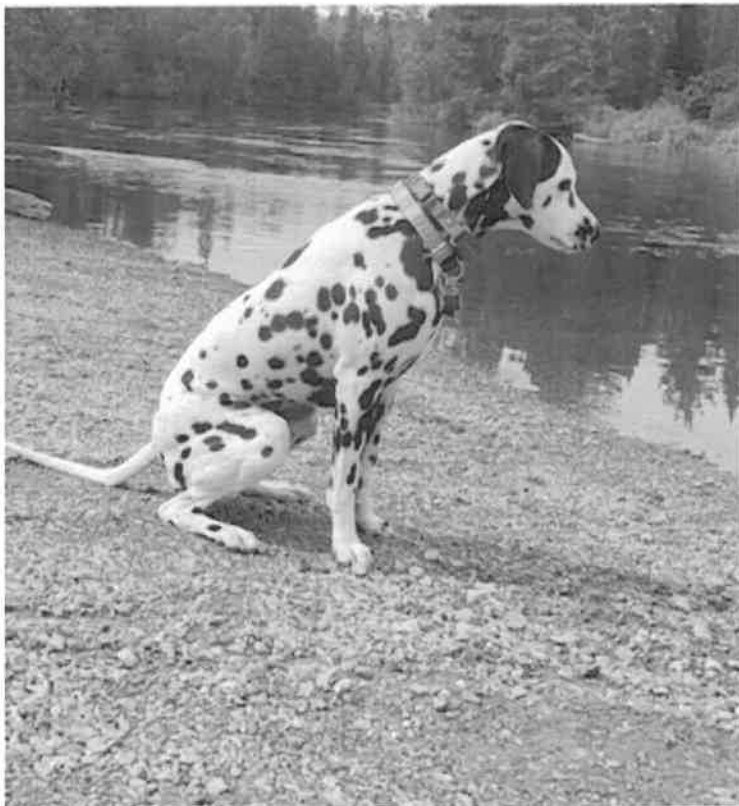


Marine City Area Fire Authority

1h · 🌐



Marine City Area Fire Authority would like to Thank Algonac, Claytpw, Ira twp, St Clair fire departments along with Tri Hosp Ems and St Clair County Sheriff's department and St Clair County Central Dispatch for their assistance with our structure fire this morning in China twp. Great work by all. There was significant damage too the residents but everythingone made it out safely and nobody was hurt. Thanks for the assistance. This fire is under investigation and no further details will be given at this time.



Joseph Doan, Fire Chief
City of Algonac

Certificate List

10/09/2026
1/1

Certificate #	Property Address	Certificate Type	Holder	Status	Issued	Expires	Amount Due
CII260037	474 MAPLE ST	I&I COMPLIANCE	TROJANOWSKI ROBERT	Issued	09/14/2026	09/14/2036	\$0.00
CII260036	491 DIXIE BLVD	I&I COMPLIANCE	GREEN KEITH/KAREN	Issued	09/24/2026	09/22/2036	\$0.00
CII260035	114 INTERLOCHEN DR	I&I COMPLIANCE	BEHRENDT DAVID A	Issued	09/24/2026	09/22/2036	\$0.00
CII260034	520 SHELDON	I&I COMPLIANCE	REDMANN CYNTHIA D	Issued	09/14/2026	09/14/2036	\$0.00
CII260033	527 FASSETT ST	I&I COMPLIANCE	CLARK LARRY/SUSAN	Issued	09/14/2026	09/14/2036	\$0.00
CII260032	523 LATHROP AVE	I&I COMPLIANCE	MC GUIRE DANIEL W JR TRUSTEE	Issued	09/09/2026	09/09/2036	\$0.00
CII260031	124 N PARK DR	I&I COMPLIANCE	MALLIA MARK T	Issued	09/09/2026	09/09/2036	\$0.00
CII260030	206 EDGEWATER DR	I&I COMPLIANCE	HIRZEL SALLY I	Issued	09/09/2026	08/24/2036	\$0.00
CII260029	117 KENYON DR	I&I COMPLIANCE	ZACHOW ANNA CASMIERA	Issued	09/08/2026	09/08/2036	\$0.00
CII260028	1113 SUMMER ST	I&I COMPLIANCE	JONES AUSTIN	Issued	09/01/2026	09/01/2036	\$0.00

Total # of Certificates: 10

Total Amount Due: \$0.00

SINGLE FAMILY RENTAL Certificate | CRSF260031**Property Information**

01-129-0099-001 1813 ST CLAIR RIVER DR Subdivision:
ALGONAC, MI 48001 Lot: Block:

Name Information

Holder: JOHNSON MARTIN/ERIC Phone:
Occupant: Phone:
Responsible Party: JOHNSON MARTIN/ERIC Phone:

Certificate Information

Date Issued: Date Expires: 08/26/2027 Status: Hold

Description:

Stipulations:

NOTED VIOLATIONS SHALL BE CORRECTED WITHIN IN 30 DAYS- ONCE CORRECTED PLEASE CALL TO SCHEDULE RE-INSPECTION
OR SEND PICTURE TO afd@cityofalgonac.org

Fee Information

INSPECTION FEE	SINGLE FAMILY INSPECTION	1.00
License Fee	SINGLE FAMILY LICENSE	1.00

Rental Inspection | JOSEPH DOAN

Status: Violations Result: Violations
Scheduled: 09/24/2026 03:30 PM Completed: 09/24/2026 04:30 PM

Violations:

Uncorrected IPMC 304.2
Exterior wood surfaces shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted.

Uncorrected IPMC Guidelines: The International Property Maintenance Code (IPMC) requires residential and commercial building exteriors, including electrical and safety systems, to be maintained in a safe, sound, and weather-tight condition. Missing or broken outdoor receptacle covers present an exposed electrical hazard and a direct code violation.

Wet Locations (Exposed to Rain): You must use a "while-in-use" or "bubble" cover.

Comments:

SINGLE FAMILY RENTAL Certificate | CRSF250079**Property Information**

01-123-0027-000	485 MAPLE ST	Subdivision:	
	ALGONAC, MI 48001	Lot:	Block:

Name Information

Holder:	RANDALL PROCTOR/PATRICIA PHELAN	Phone:	(586)
Occupant:		Phone:	
Responsible Party:	RANDALL PROCTOR/PATRICIA PHELAN	Phone:	(586)

Certificate Information

Date Issued:	Date Expires: 11/09/2026	Status: Hold
--------------	--------------------------	--------------

Description:

Stipulations:

NOTED VIOLATIONS SHALL BE CORRECTED WITHIN 14 DAYS

ONCE COMPLETED, PLEASE CALL (810) 794-3431 TO SCHEDULE RE-INSPECTION and/or SEND PICTURES

Fee Information

INSPECTION FEE	SINGLE FAMILY INSPECTION	1.00
License Fee	SINGLE FAMILY LICENSE	1.00

Rental Inspection | JOSEPH DOAN

Status: Violations	Result: Violations
Scheduled: 09/17/2026 04:00 PM	Completed: 09/17/2026 05:00 PM

Violations:

Uncorrected	Smoke detectors are required in every bedroom, in the hallway outside of the bedrooms and in every room in the path of the Means of Egress.
-------------	---

First bedroom on the right requires a smoke detector

Uncorrected	HVAC report from a licensed mechanical contractor stating that the furnace(s)/gas appliances are operating in a safe manner is required.
-------------	--

Comments:

SINGLE FAMILY RENTAL Certificate | CRSF250071

Property Information

01-119-0094-000	508 EDWARDS ST	Subdivision:	
	ALGONAC, MI 48001	Lot:	Block:

Name Information

Holder:	WILBURN SUSAN	Phone:	(810)
Occupant:		Phone:	
Responsible Party:	WILBURN SUSAN	Phone:	(810)

Certificate Information

Date Issued:	Date Expires: 11/14/2026	Status: Hold
--------------	--------------------------	--------------

Description:

Stipulations:
ALL VIOLATIONS SHALL BE CORRECTED WITHIN 30 DAYS Once completed, please call (810) 794-3431 to schedule re-inspection.

Fee Information

INSPECTION FEE	SINGLE FAMILY INSPECTION	1.00
License Fee	SINGLE FAMILY LICENSE	1.00

Rental Inspection | JOSEPH DOAN

Status: Violations	Result: Violations
Scheduled: 09/21/2026 06:30 PM	Completed: 09/21/2026 07:30 PM

Violations:

Uncorrected	Exterior surfaces shall be maintained in good condition. Exterior wood surfaces shall be protected from the elements and decay by painting or other protective covering or treatment.
-------------	---

Comments:

MULTI-FAMILY RENTAL Certificate | CRMF260020**Property Information**

01-105-0074-000 825 SUMMER ST Subdivision:
ALGONAC, MI 48001 Lot: Block:

Name Information

Holder: 825 SUMMER LLC Phone:
Occupant: Phone:
Responsible Party: 825 SUMMER LLC Phone:

Certificate Information

Date Issued: Date Expires: 09/30/2027 Status: Hold

Description:

Stipulations:

NOTED VIOLATIONS SHALL BE CORRECTED BEFORE OCCUPANCY- ONCE CORRECTED PLEASE CALL (810) 794-3431 TO SCHEDULE A RE-INSPECTION OR EMAIL PICTURES TO AFD@CITYOFALGONAC.ORG

Fee Information

Inspection	MULTI-FAMILY INSPECTION	160.00
RENTAL LICENSE - M	RENTAL LICENSE FEE - MF	2.00

Rental Inspection | JOSEPH DOAN

Status: violations Result: Violations
Scheduled: 09/30/2026 03:30 PM Completed: 09/30/2026 04:00 PM

Violations:

Uncorrected Apt. A
Receptacle to the left of the kitchen sink trips when inserting tester- requires attention
Electrical panel noted to be missing breaker filler plates
Garage
Electrical panel breakers require proper labelling as to function
Electrical panel noted to be missing breaker filler plates
All receptacles and switches require proper cover plates

Comments:

MULTI-FAMILY RENTAL Certificate | CRMF260010**Property Information**

01-111-0012-000	521 STATE ST	Subdivision:	
	ALGONAC, MI 48001	Lot:	Block:

Name Information

Holder:	KIZY MIKE/KIZY	Phone:	(586)
Occupant:	KIZY MIKE/KIZY	Phone:	(586)
Responsible Party:	KIZY MIKE/KIZY	Phone:	(586)

Certificate Information

Date Issued:	Date Expires: 05/06/2027	Status: Hold
--------------	--------------------------	--------------

Description:

Numerous smoke detectors and sink/tub stops noted to be missing- replaced at time of inspection
Carpet in stairs require cleaning

Stipulations:

Noted violations shall be corrected within 30 days
Once corrected, please call (810) 794-3431 to schedule reinspection or provide pictures/video to
afd@cityofalgonac.org

Fee Information

Inspection	MULTI-FAMILY INSPECTION	500.00
License Fee	MULTI FAMILY LATE FEE	12.00

Rental Inspection | JOSEPH DOAN

Status:	Violations	Result:	Violations
Scheduled:	09/17/2026 02:00 PM	Completed:	09/17/2026 03:00 PM

Violations:

Uncorrected	All electrical panels must have free access at all times and all breakers shall be properly labelled as to function Apt. 10 Apt. 12
Uncorrected	Interior doors shall be maintained in good, clean and sanitary condition. Apt. 9- bathroom door missing/Mildew on the bathroom ceiling
Uncorrected	window screens shall be supplied- tightly fitted Note- several screens noted with defects
Uncorrected	Exterior surfaces shall be maintained in good condition. Exterior wood surfaces shall be protected from the elements and decay by painting or other protective covering or treatment. Note- wood porches note decay/rotting wood
Uncorrected	Fire Department key box is required (IFC) Note- MISSING KEYS Apt. 1 Apt. 2 Apt. 8 Apt. 10 Apt. 11

Comments:

MULTI-FAMILY RENTAL Certificate | CRMF260011**Property Information**

01-119-0045-000	510 HENRIETTA ST	Subdivision:	
	ALGONAC, MI 48001	Lot:	Block:

Name Information

Holder:	KIZI MANOUIL	Phone:	(586)
Occupant:		Phone:	
Responsible Party:	KIZI MIKE/KIZY	Phone:	(586)

Certificate Information

Date Issued:	Date Expires: 05/06/2027	Status: Hold
--------------	--------------------------	--------------

Description:

Numerous smoke detectors and sink/tub stops noted to be missing/defective- replaced at time of inspection

Stipulations:

Noted violations shall be corrected within 30 days

Once corrected, please call (810) 794-3431 to schedule reinspection or provide pictures/video to afd@cityofalgoanc.org

Fee Information

Inspection	MULTI-FAMILY INSPECTION	500.00
License Fee	MULTI FAMILY LATE FEE	12.00

Rental Inspection | JOSEPH DOAN

Status: Violations	Result: Violations
Scheduled: 09/17/2026 03:00 PM	Completed: 09/17/2026 04:00 PM

Violations:

Uncorrected	Exterior surfaces shall be maintained in good condition. Exterior wood surfaces shall be protected from the elements and decay by painting or other protective covering or treatment.
-------------	---

Note- wood porches note decay/rotting wood
Metal doors require painting

Uncorrected	Fire Department key box is required (IFC)
-------------	---

Note- MISSING KEYS
Apt. 1
Apt. 5
Apt. 8

Comments:

SINGLE FAMILY RENTAL Certificate | CRSF260011**Property Information**

01-105-0019-050 909 FRUIT ST Subdivision:
ALGONAC, MI 48001 Lot: Block:

Name Information

Holder: MOWETT PAUL G/CHRISTINE L Phone:
Occupant: Phone:
Responsible Party: JOE GAROZALO Phone:

Certificate Information

Date Issued: Date Expires: 03/13/2027 Status: Hold

Description:**Stipulations:**

NOTED VIOLATIONS SHALL BE CORRECTED WITHIN 30 DAYS- ONCE CORRECTED PLEASE CALL TO SCHEDULE RE-INSPECTION OR
EMAIL PICTURES TO afd@cityofalgonac.org

Fee Information

INSPECTION FEE	SINGLE FAMILY INSPECTION	1.00
License Fee	SINGLE FAMILY LICENSE	1.00

Rental Inspection | JOSEPH DOAN

Status: Violations Result: Violations
Scheduled: 09/23/2026 10:00 AM Completed: 09/23/2026 11:00 AM

Violations:

Uncorrected GFCI receptacles in the kitchen require replacing/service-
Right of the kitchen sink defective
Left of the kitchen sink "OPEN GROUND"

Uncorrected Plumbing fixtures shall be properly installed and maintained in working order, and shall be
kept free from obstructions, leaks and defects and be capable of performing the function
for which such plumbing fixtures are designed. Plumbing fixtures shall be maintained in a
safe, sanitary and functional condition.

Uncorrected Bathroom sink noted to be missing the sink stop

Uncorrected Protective Treatment- Exterior surfaces shall be maintained in good condition. Exterior
wood surfaces shall be protected from the elements and decay by painting or other
protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated
and surfaces repainted.

Uncorrected wood porch requires weather protection
Siding above garage door requires maintenance

Uncorrected A portable fire extinguisher with a minimum rating of 2A10BC is required

Uncorrected A HVAC report from a licensed mechanical contractor indicating that the furnace(s)/gas
appliances are operating in a safe condition is required

Comments:

SINGLE FAMILY RENTAL Certificate | CRSF250088**Property Information**

01-105-0257-000	525 SUMMER ST	Subdivision:	
	ALGONAC, MI 48001	Lot:	Block:

Name Information

Holder:	FISKE HARRY	Phone:	
Occupant:	FISKE HARRY	Phone:	
Responsible Party:	HARRY J FRISKE	Phone:	

Certificate Information

Date Issued:	Date Expires: 11/22/2026	Status: Hold
--------------	--------------------------	--------------

Description:

Stipulations:

RENTAL LICENSE DUE EVERY YEAR

RENTAL INSPECTION DUE EVERY TWO YEARS

****ALL VIOLATIONS SHALL BE CORRECTED IN THE SPRING OF 2027******Fee Information**

License Fee	SINGLE FAMILY LICENSE	1.00
INSPECTION FEE	SINGLE FAMILY INSPECTION	1.00

Rental Inspection | JOSEPH DOAN

Status: Violations	Result: Violations
Scheduled: 10/06/2026 01:00 PM	Completed: 10/06/2026 01:30 PM

Violations:

Uncorrected	PROTECTIVE TREATMENT- Exterior wood surfaces shall be protected from the elements. Exterior surfaces shall be maintained weather resistant and water tight. Exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated to prevent deterioration. wood decking requires repainting Siding corner cap missing Garage requires repainting and rotted wood requires replacing
Uncorrected	Sink stop noted to be missing in bathroom
Uncorrected	A HVAC from a licensed mechanical contractor indicating that the furnace(s)/gas appliances are operating in a safe condition is required

Comments:

REPAIRS	NOTED MAINTENANCE ISSUES WILL BE RESOLVED IN THE SPRING
---------	---

SINGLE FAMILY RENTAL Certificate | CRSF250099**Property Information**

01-105-0110-000	715 SUMMER ST	Subdivision:	
	ALGONAC, MI 48001	Lot:	Block:

Name Information

Holder:	FRISKE HARRY J	Phone:	
Occupant:		Phone:	
Responsible Party:	FRISKE HARRY J	Phone:	

Certificate Information

Date Issued:	Date Expires: 04/19/2026	Status: Hold
--------------	--------------------------	--------------

Description:

Stipulations:

ALL VIOLATIONS SHALL BE CORRECTED IN THE SPRING OF 2027

Fee Information

License Fee	SINGLE FAMILY LICENSE	1.00
INSPECTION FEE	SINGLE FAMILY INSPECTION	1.00

Rental Inspection | JOSEPH DOAN

Status: Violations	Result: Violations
Scheduled: 10/06/2026 01:30 PM	Completed: 10/06/2026 02:30 PM

Violations:

Uncorrected	PROTECTIVE TREATMENT- Exterior wood surfaces shall be protected from the elements. Exterior surfaces shall be maintained weather resistant and water tight. Exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated to prevent deterioration.
	wood decking requires repainting
Uncorrected	A HVAC report from a licensed mechanical contractor indicating that the furnace(s)/gas appliances are operating in a safe condition is required

Comments:

REPAIRS	NOTED MAINTENANCE ISSUES WILL BE RESOLVED IN THE SPRING
---------	---

MULTI-FAMILY RENTAL Certificate | CRMF260015**Property Information**

01-111-0013-000	515 STATE ST	Subdivision:	
	ALGONAC, MI 48001	Lot:	Block:

Name Information

Holder:	RYNIAK INVESTMENT PROPERTY LLC	Phone:	
Occupant:	RYNIAK INVESTMENT PROPERTY LLC	Phone:	
Responsible Party:	RYNIAK INVESTMENT PROPERTY LLC	Phone:	

Certificate Information

Date Issued:	10/05/2026	Date Expires:	05/06/2027	Status:	Issued
--------------	------------	---------------	------------	---------	--------

Description:

Stipulations:

Fee Information

Inspection	MULTI-FAMILY INSPECTION	150.00
RENTAL LICENSE - M	RENTAL LICENSE FEE - MF	2.00

Rental Inspection | JOSEPH DOAN

Status:	No Violation	Result:	No Violation
Scheduled:	10/05/2026 12:00 PM	Completed:	10/05/2026 01:00 PM

Violations:

Uncorrected

Comments:

CITY OF ALGONAC

DEPT. OF PUBLIC WORKS

REPORT

Month: September, 2026

DPW

- *General vehicle maintenance*
- *Kept work areas cleaned and organized*
- *Burned brush pile*
- *Had City clean up*
- *Clean Activity center*
- *Painted the storage room for all of the voting stuff at the activity center*

LOCAL/MAJOR STREETS

- *Checked storm sewer pump stations as needed*
- *Cold patched streets as needed*
- *Fixed a couple stop signs*
- *Changed out a couple 4-way flashing light bulbs*

PARKS

- *Emptied trash containers as needed*
- *Dropped off and picked up stuff from the Art Fair*
- *Winterized sprinkler system in the park*
- *Started power washing the concrete in the vestibule's in the river front park*

CITY HALL

-

POOL

- *Put away all furniture and installed pool cover*
- *Check and clean downstairs bathrooms*

LIBRARY

- *Delivered a chair that was donated*

WATER

- *Completed Miss dig assignments as requested*
- *Fixed a couple stop boxes*
- *Repaired gate well that was in the road at Green St/Market*

SEWER

- *Completed Miss dig assignments as requested*
- *AMP tested and general maintenance performed to all lift stations weekly.*

Respectfully submitted,

Algonac Public Services Dept.

Joe Vernier



City of Algonac
805 St. Clair River Drive
Algonac, Michigan 48001
(810)794-9361
www.cityofalgonac.org

Chris Hiltunen
Interim Water Plant Supervisor
F-2 / S-1 EGLE Licensing
Waterplant@cityofalgonac.org
(810)794-3281

City of Algonac Monthly Report - Water Department/Filtration Plant September-2026

25,700,000	Gallons of Water Filtered
25,074,000	Gallons of Water Pumped
2,721,000	Gallons of Backwash

Information about the St. Clair River

The average turbidity or clarity of the lake this past month was 3 NTU

The River had the highest turbidity on 9/3/2026

The highest turbidity (Clarity) for the St. Clair River this month was 7.4 NTU

To supply Water to the residents of Algonac and Clay Township, the Algonac Water Filtration plant withdrew water from the St. Clair River totaling 28,421,000 Gallons

The Algonac Water Filtration plant was staffed and operated for **420 hours** this month by licensed operators ensuring compliance with drinking water standards, guidelines, testing and procedures.

In addition to Plant operations the Algonac Water Department performed:

3 Service Calls for Turn on/off
10 Meter Services
1 Leak Checks

Did you know?

At the Algonac Water Filtration Plant, keeping your drinking water safe isn't just a goal—it's a carefully calculated science. One of our most important tools is something called contact time, an equation that tells us how long disinfectant must stay in the water to eliminate harmful microbes. We rely on chlorine, the most widely used and trusted disinfectant in drinking water. The effectiveness can rise or fall depending on several key factors. That's why our team constantly monitors the things that influence its effectiveness:

Dose: How much chlorine the water needs

Time: How long it has to work

Temperature: Because warmer water speeds up reactions

pH: The acidity level, which can change chlorine's strength

Turbidity: The clarity of the water—cloudier water can shield contaminants

By keeping all of these in balance, we ensure every drop that reaches your tap is clean, safe, and fully disinfected.



****The City of Algonac is proud member of the Anchor Bay Watershed Program. Help us protect Lake St. Clair by being informed and respectful to our water source. Avoid disposing of hazardous chemicals that could impact our water quality and be mindful of what you release into the City Storm Drains. Please contact us at (810)794-3281 with any questions or concerns.**



Business of the Algonac City Council

Item No: 9
Meeting: 10.20.26

Consent Agenda Statement

Item Title: Approval of Consent Agenda

Submitted by: Artie Bryson, City Manager

Summary

The Consent Agenda includes routine administrative items presented for City Council approval. These items are considered noncontroversial and may be approved collectively through a single motion unless a Council member requests that an item be removed for separate discussion.

The October 20, 2026, Consent Agenda includes:

A. City Council Meeting Minutes

1. Regular City Council Meeting – October 6, 2026

B. Departmental Reports

1. Departmental reports submitted for Council review and acceptance of payment.

Suggested Action

MOTION:

SECONDED BY:

Motion to approve the Consent Agenda for October 20, 2026, including the October 6, 2026, Regular City Council Meeting minutes and departmental reports as presented for payment.



Business of the Algonac City Council

Item No: 9c5
Meeting: 10.20.26

Consent Agenda Statement

Item Title: Approval of Payment – Water Service Line Replacement

Submitted by: Artie Bryson, City Manager

Summary

The Department of Public Works identified a leak on the City's side of an existing galvanized water service line at 143 Island Court.

Due to the condition of the line and current Michigan Department of Environment, Great Lakes, and Energy (EGLE) requirements regarding galvanized water service lines, replacement of the water service was necessary.

DeLude Construction performed the excavation and replacement of the water service line, including installation of a new copper line to the residence. Extremely wet ground conditions required additional excavation to provide a safe working environment. The new water line was directionally bored into the residence and connected.

The work has been completed, and DeLude Construction submitted Invoice No. 5525, dated October 6, 2026, in the amount of \$4,340.00. DPW Foreman Joe Vernier recommends approval of payment for the completed work.

Suggested Action

MOTION:

SECONDED BY:

Motion to approve payment to DeLude Construction in the amount of \$4,340.00, per Invoice No. 5525, for the water service line replacement at 143 Island Court, with payment from the City Water Fund.

Memo

To: Artie Bryson, City Manager

From: Joe Vernier DPW Foreman

Date: 10-13-2026

Re: Water Line repair

Artie,

I have attached an invoice from DeLude Construction for a new water line replacement at 143 Island Ct. The residents water line was galvanized and had a small leak on the city's side of the line. DeLude came out and dug up the water service and installed a new line to the resident's house. The ground was extremely wet and required a larger hole to be safe for the employees to work in. The new water line was directional bored into the resident's house and hooked back up. This is a new regulation from EGLE due to the fact that the water line was galvanized. I would ask that council approve the work that was done by DeLude Construction.

Respectfully,

Joe Vernier, Algonac DPW Foreman



5727 Remer Rd.
China, MI 48054
delude.construction@yahoo.com
Phone # 8103292469
Fax # (810) 329-6159

Invoice

Date	Invoice #
10/6/2026	5525

Bill To

City of Algonac
805 St. Clair River Drive
Algonac, MI 48001

P.O. No.	Terms	Job Site:
		2026 Water Line Replac...

Description	Price	Amount
Job Site: 143 Island Ct Due to new EGLE regulations it required the meter pit and water line to be replaced Saw cut and removed section of asphalt driveway to access meter pit Excavated and replaced galvanized meter pit and installed copper water line to the residence Materials and Labor * DeLude was not responsible for replacing asphalt removed * DeLude was not responsible for final restoration of areas disturbed but did best to keep mess to a minimum	4,340.00	4,340.00
NET 30 DAYS - A finance charge of 1 1/2% per month will be added to the past due balance. (Annual Rate 18%)		Total \$4,340.00



Business of the Algonac City Council

Item No: 9c6
Meeting: 10.20.26

Consent Agenda Statement

Item Title: Approval of Payment – Water Service Line Replacement State St

Submitted by: Artie Bryson, City Manager

Summary

The Department of Public Works identified a leaking galvanized water service line at 1019 State Street. Due to the condition of the line and Michigan Department of Environment, Great Lakes, and Energy (EGLE) requirements regarding galvanized water service lines, replacement was necessary.

DeLude Construction completed the replacement, which included installing a new ¾-inch water service line from the water main to the residence, along with a new meter pit and curb stop.

Because the water main is located beneath State Street, the contractor was required to saw-cut and remove a section of asphalt roadway to access the water main. Following completion of the work, the excavation was backfilled with 21A aggregate pending final asphalt restoration.

The work has been completed, and DeLude Construction submitted Invoice No. 5526, dated October 6, 2026, in the amount of \$3,430.00. DPW Foreman Joe Vernier recommends approval of payment for the completed work.

Suggested Action

MOTION:

SECONDED BY:

Motion to approve payment of \$3,430.00 to DeLude Construction, per Invoice No. 5526, for the water service line replacement at 1019 State Street, with funding from the City Water Fund.

Memo

To: Artie Bryson, City Manager

From: Joe Vernier DPW Foreman

Date: 10-13-2026

Re: Vehicle repair

Artie,

I have attached an invoice from DeLude Construction for a water line replacement at 1019 State Street. The service line at the residents was galvanized and leaking. DeLude came out and had to run a new water line from the watermain to the resident's house. A new meter pit and stop box was also installed at the same time. The watermain was in the road and required the street to be saw cut and remove the asphalt to get down to the watermain. Once the job was done the street was back filled with 21A until we get the asphalt repaired. The new water line was replaced due to the new regulations from EGLE. I would ask that council approve the work that was done by DeLude Construction.

Respectfully,

Joe Vernier, Algonac DPW Foreman



5727 Remer Rd.
China, MI 48054
delude.construction@yahoo.com
Phone # 8103292469
Fax # (810) 329-6159

Invoice

Date	Invoice #
10/6/2026	5526

Bill To

City of Algonac
805 St. Clair River Drive
Algonac, MI 48001

P.O. No.	Terms	Job Site:
		2026 Water Line Replac...

Description	Price	Amount
Job Site: 1019 State St Due to new EGLE regulations it required the line to be replaced Saw cut and removed section of asphalt road to access water line Excavated and installed 3/4" water line from watermain to the meter pit, curbstop and to the homeowner's new plastic water line Materials and Labor * DeLude was not responsible for replacing asphalt removed * DeLude was not responsible for final restoration of areas disturbed but did best to keep mess to a minimum	3,430.00	3,430.00
NET 30 DAYS - A finance charge of 1 1/2% per month will be added to the past due balance. (Annual Rate 18%)		Total \$3,430.00



Business of the Algonac City Council

Item No: 9c7
Meeting: 10.20.26

Consent Agenda Statement

Item Title: Approval of Payment – Water Tap Installation

Submitted by: Artie Bryson, City Manager

Summary

The Department of Public Works requested DeLude Construction to install a new water service tap at 456 Maple Street to provide water service for a newly constructed residence.

The work included excavation to access the existing water main, installation of a new 1-inch water tap, and installation of a 1-inch curb stop.

The water main was approximately 5½ feet deep, and extremely wet ground conditions created additional challenges during excavation. Shoring was required to stabilize the excavation walls and protect workers from potential collapse. Additional stone and pumping equipment were also necessary to control groundwater and safely complete the installation.

DeLude Construction completed the work and submitted Invoice No. 5482, dated August 27, 2026, in the amount of \$2,500.00 for labor.

DPW Foreman Joe Vernier recommends approval of payment for the completed work.

Suggested Action

MOTION:

SECONDED BY:

Motion to approve payment of \$2,500.00 to DeLude Construction, per Invoice No. 5482, for the water tap installation at 456 Maple Street, with payment from the City Water Fund.

Memo

To: Artie Bryson, City Manager

From: Joe Vernier DPW Foreman

Date: 9-1-2026

Re: Water Tap

Artie,

I have attached an invoice from DeLude Construction for a water tap at 456 Maple Street. I contacted DeLude to make a new water tap at 456 Maple Street for a new construction home. The watermain was roughly five and a half feet deep. The ground condition was wet. With the wet ground conditions, we had to use shoring to shore up the banks to keep them from collapsing in the hole as the guys were trying to make the water tap. We also had to use a truck load of stone in the hole with a pump set to keep the hole dry enough to be able to make the water tap. I would ask that council approve the invoice for the work that was performed by DeLude Construction.

Respectfully,

Joe Vernier, Algonac DPW Foreman



5727 Remer Rd.
China, MI 48054
delude.construction@yahoo.com
Phone # 8103292469
Fax # (810) 329-6159

Invoice

Date	Invoice #
8/27/2026	5482

Bill To

City of Algonac
805 St. Clair River Drive
Algonac, MI 48001

P.O. No.	Terms	Job Site:
		Maple St

Description	Price	Amount
Job Site: 456 Maple Dug up and made 1" tap on main Installed curbstop 1" Labor only	2,500.00	2,500.00
NET 30 DAYS - A finance charge of 1 1/2% per month will be added to the past due balance. (Annual Rate 18%)		Total \$2,500.00



Business of the Algonac City Council

Item No: 111
Meeting: 10.20.26

Agenda Statement

Item Title: Approval of 2027–2030 Ambulance Millage Distribution Agreement with St. Clair County

Submitted by: Artie Bryson, City Manager

Summary

In August 2026, St. Clair County voters approved a countywide 0.4993-mill property tax to support ambulance services throughout the County.

St. Clair County has provided the City of Algonac with an Ambulance Millage Distribution Agreement covering January 1, 2027, through December 31, 2030. Under the agreement:

- St. Clair County will distribute to Algonac the ambulance millage revenues collected from properties within the City.
- The City will remain responsible for selecting an ambulance service provider or providing ambulance services directly.
- Millage funds must be used exclusively for ambulance-related operating and capital expenditures.
- The City must maintain accurate financial records documenting the use of these funds.
- The agreement requires approval by both the Algonac City Council and the St. Clair County Board of Commissioners.

The agreement continues the distribution of dedicated ambulance funding to support emergency medical services for Algonac residents.

Suggested Action

MOTION:

SECONDED BY:

Motion to approve the 2027–2030 Ambulance Millage Distribution Agreement between the City of Algonac and St. Clair County and authorize the City Manager to execute the agreement on behalf of the City.



COUNTY OF ST. CLAIR



Office of the Administrator/Controller

Thomas M. Hull
Administrator/ Controller
thull@stclaircounty.org
Phone: 810-989-6900

Dena S. Alderdyce, CGFM
Finance Director
dalderdyce@stclaircounty.org
Phone: 810-989-6324

Office Address:
200 Grand River Avenue
Suite 203
Port Huron, MI 48060
Phone: 810-989-6900
Fax: 810-985-3463
www.stclaircounty.org

September 29, 2026

City of Algonac
Artie Bryson, City Manager
805 St.Clair River Dr.
Algonac, MI 48001

Dear Artie:

As you are aware, the voters approved a county-wide millage in August 2026 to provide funding for ambulance services. The County does not provide ambulance services so the funds will be distributed to your municipality for the sole purpose of funding ambulance services. The attached agreement outlines each party's responsibilities regarding the distribution and use of the funds.

Please return signed agreement to:

St. Clair County Administration
200 Grand River Ave, Suite 203
Port Huron, MI 48060

Sincerely,

Thomas M. Hull
St. Clair County Administrator/Controller

AGREEMENT FOR AMBULANCE MILLAGE DISTRIBUTION

This agreement ("Agreement") is entered into this the __ day of ____, 2026, between the City of Algonac (the "City"), 805 St. Clair Drive, Algonac, MI 48001, a municipal corporation and St. Clair County (the "County"), 200 Grand River Avenue, Port Huron, MI 48060, a municipal corporation.

Recitals

1. The voters of St. Clair County approved a county-wide millage in 2026 to provide funding for ambulance services. The ballot language provided that the funds generated by the .4993 mill levy of County millage, as reduced by the Headlee Amendment, would be disbursed to local municipalities for the sole purpose of providing operating and capital funds for ambulance service in St. Clair County.

2. Each local municipality has the ability to select an ambulance service provider of their choice or provide the service directly.

3. The parties are entering into this Agreement for the disbursement of the ambulance millage funds to the City.

NOW, THEREFORE, IT IS HEREBY AGREED:

1. Term. The term of this Agreement will be for a period of four (4) years, beginning on January 1, 2027 and ending on December 31, 2030.

2. Scope of Agreement. The County shall disburse the millage funds to the City on the following terms and conditions.

- a. The County agrees to remit to the City all monies collected by the County as a result of the assessment of the millage on the property located in the City, less any tax tribunal refunds or fees, from the voter approved millage on or before June 1 of each year of this Agreement.
- b. The City shall be responsible for selecting an ambulance service provider or providing the service directly.
- c. The City shall use the millage funds disbursed to it solely for the purpose of providing operational and capital expenditures for providing ambulance service either directly or through a service provider.
- d. The City shall maintain accurate records as to the use and expenditure of the millage funds distributed to it pursuant to this Agreement. Upon request, the City shall provide such financial records regarding the expenditure of the millage funds.

3. Insurance. The respective parties will each be responsible for any claims against each entity and will carry appropriate insurance on its operations and its employees. Such insurance shall include comprehensive general liability and statutory workers compensation.
4. Board Approval. This Agreement shall only become effective upon approval by both the City and the St. Clair County Board of Commissioners.
5. Entire Agreement. This Agreement constitutes the entire understanding between the parties and supersedes all prior written agreements and oral understandings between them regarding the subject matter of this Agreement. There are no representations, agreements, arrangements, or understandings, oral or written, between the parties to this Agreement, relating to the subject matter of this Agreement, that are not fully contained in this Agreement.
6. Severability. This Agreement is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules and regulations. If any provision of this Agreement or its application to any individual, entity or circumstance is, for any reason and to any extent, invalid or unenforceable, the remainder of this Agreement and the application of the provision to other individuals, entities, or circumstances shall not be affected by it, but rather shall be enforced to the greatest extent permitted by law.
7. Waiver. Any party's failure to insist on compliance or enforcement of any provision of this Agreement shall not affect its validity or enforceability or constitute a waiver of future enforcement of that provision or of any other provisions of this Agreement.
8. Assignment. Due to the nature of the services being provided under this Agreement, neither party may assign their rights or obligations under this Agreement.
10. Amendment. This Agreement may be amended in any manner by an agreement, in writing, signed by both parties and approved by each parties' governing body.
11. Governing Law. This Agreement is made under and shall be governed by and construed in accordance with the laws of the State of Michigan.

CITY OF ALGONAC

ST. CLAIR COUNTY

By: _____

By: _____

Its: _____

Thomas M. Hull
Its: Administrator/Controller

Date: _____

Date: _____



Business of the Algonac City Council

Item No: 11 b
Meeting: 10.20.26

Agenda Statement

Item Title: Approval of Computer Replacements – FY 2026–2027

Submitted by: Artie Bryson, City Manager

Summary

The City Administration is requesting approval to replace four aging computers currently utilized by various City departments.

The proposed replacements include:

- Water Treatment Plant: Two computers approximately 5–6 years old.
- City Assessor's Office: One computer that stopped functioning on September 29, 2026.
- Department of Public Works: One computer approximately 7 years old.

The City follows a rotating computer replacement schedule, typically replacing three to four computers annually. This practice helps maintain reliable equipment, ensures compatibility with current software and security requirements, and distributes replacement costs across multiple fiscal years.

The computers will be purchased through Centaris, the City's contracted IT service provider. The proposed computers include Windows 11 Professional and five-year extended warranties.

FINANCIAL IMPACT:

The estimated total cost for four replacement computers, including warranties, configuration, and installation, is \$7,251.60, based on a quoted cost of \$1,812.90 per computer.

The purchases have been included in the respective departmental budgets for FY 2026–2027. No additional budget amendment is anticipated.

Suggested Action

MOTION:

SECONDED BY:

Motion to approve the purchase of four replacement computers from Centaris, including extended warranties and installation services, in an amount not to exceed \$7,251.60, with expenses charged to the respective departmental budgets for FY 2026–2027.



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

City Council
Mayor
Mayor Pro Tem
Councilman
Councilman
Councilwoman
Councilwoman
Councilman

Rocky Gillis
Dawn Davey
Michael Bembas
Ed Carter
Cathy Harris
Wendy Meldrum
Jacob Skarbek

To: City Manager, Artie Bryson
From: City Treasurer, Alysia Bugg
Subject: Computer Purchases
Date: 10/6/2026

Administration is requesting approval to purchase four replacement computers that have exceeded their typical service life. The computers proposed for replacement include:

- **Two computers for water plant– currently 5/6 years old**
- **One computer for the City Assessor's office – No longer working as of 9/29/2026**
- **One computer for DPW– currently 7 years old**

Each of these replacements has already been budgeted within the respective department budgets for the FY 2026–2027 fiscal year.

As part of our equipment management practice, the City attempts to maintain a rotating replacement schedule for computers, typically replacing three to four computers each year. This approach allows us to spread the cost of equipment replacement over multiple fiscal years rather than having a large number of computers needing replacement at the same time. Most business-grade computers have an expected lifespan of approximately five years before performance, reliability, and software compatibility begin to decline. The computers listed above are beyond that timeframe.

The computers will be purchased through the City's contracted IT provider, who already manages our systems and for whom the City has prepaid labor hours for installation and setup. Each computer is **\$1,188.15**, with an additional **\$175 fee for a five-year warranty**.

Please let me know if you have any questions.

Thank you,

Alysia Bugg
City Treasurer



City of Algonac

805 St. Clair River Drive
Algonac, MI 48001
Ph: (810) 794-9361
Fax: (810) 794-4804

Requisition No: 000031586
Purchase Order No: 000031533
Issued Date: 09/30/2026

Purchase Order

Vendor Info:

CHARLES BAYLY
518 MILL ST.
ALGONAC, MI 48001

Ship To:

ALGONAC CITY HALL
805 St. Clair River Drive
Algonac, MI 48001-1134

Purchase Order Description

ELECTRICAL INSPECTIONS AUG-SEPT 2026

Quote No.

Council Resolution

Quantity	Units	Description	Unit Price	Total
1	EACH	PE260033	97.75	97.75
		101-371.000-809.010		
1	EACH	PE250012	181.90	181.90
		101-371.000-809.010		
1	EACH	PE260029	231.20	231.20
		101-371.000-809.010		
1	EACH	PE260035	95.20	95.20
		101-371.000-809.010		
1	EACH	PE260026	249.90	249.90
		101-371.000-809.010		

Ordered By: KALLEK, TRACY

PO Total: 855.95

Approved By:

Notes/Remarks:

Replacement PC for DPW

Quote #058337 v1



Prepared For:

Algonac, City Of

Alysia Bugg
805 St. Clair River Dr.
P.O. Box 454
Algonac, MI 48001

P: (810) 794-9361

E: citytreasurer@cityofalgonac.org

Prepared by:

Centaris

Rick Keeley
36333 Mound Road, Suite C
Sterling Heights, MI 48310

P: (810) 388-3038

E: Rick.Keeley@centaris.com

Date Issued:

10.09.2026

Expires:

10.30.2026

HP Pro Mini 400 G9

Description	Price	Qty	Ext. Price
*** Promotional pricing good through the expiration date of this quote, while supplies last. ***			
Replacement PCs for existing users			
*** Monitors and Microsoft Office are not included with the device. Must be purchased separately. ***			
HP Pro Mini 400 G9 Desktop Computer - Intel Core i5-14500T 14th Gen - vPro Technology - 16 GB - 256 GB SSD - Desktop Mini - Black - Smart Buy - Intel Q670 Chip - Windows 11 Pro - Intel UHD Graphics 770 DDR5 SDRAM - English Keyboard - 1yr Warranty	\$1,188.15	1	\$1,188.15
HP Care Pack Hardware Support - Extended Warranty - 5 Year - Warranty - 9 x 5 x Next Business Day - On-site - Maintenance - Parts & Labor	\$156.00	1	\$156.00
Subtotal:			\$1,344.15

MS Office 365 - Replacement - Monthly

Description	Qty
*** Use existing Microsoft 365 licensing ***	

On Premise PC Fixed Price

Description	Price	Qty	Ext. Price
All new PC's/Laptops/Notebooks being sold by Centaris are now loaded with Windows 11 Professional.			
New PC Staging at Centaris (FP) NEW PC STAGING AT Centaris – Fixed Price - Assemble and configure necessary hardware components (memory, etc.) - Optimize power management settings and disable User Account Control (UAC) - Remove all bundled OEM software including virus protection and support links - Configure Basic Network Connectivity - Install all current Microsoft patches and system updates - Install Standard 3rd-party applications (Only Adobe Acrobat Reader and Java as required) - Install Centaris CCare Agent and CCare Server-PC-Laptop Antivirus and Antimalware Protection Management and Monitoring (Virus, Spyware, Trojan and Malware Protection) - Install and configure base desktop operating system to project plan specifications if necessary - Bench test and burn-in system - Test basic workstation operation and network connectivity - Pack equipment for delivery	\$160.00	1	\$160.00
New PC Office Install at Centaris (FP) NEW PC OFFICE INSTALL AT Centaris – Fixed Price - Install Microsoft Office license or complete OEM Office installation - Install all current Microsoft Office updates/patches - Validate Microsoft Office has been properly activated - Record License Key per unit and attach scanned image to Centaris CCare Configuration/Ticket	\$50.00	1	\$50.00
Subtotal:			\$210.00

On Premise Desktop T&M Labor

Description	Price	Qty	Ext. Price
New 'On Premise' Desktop Installation at Client Site - PC Replacement - CCare Complete - (T&M) - Plus Travel Charge NEW 'ON PREMISE' PC REPLACEMENT INSTALLATION ONSITE – T&M estimated at 1-4 hours each *** Discount from Standard Rate of \$135 per hour *** – Onsite Assessment of existing PC – Review List of installed applications – Review location of any local data (my documents) – Review location of any unique images for desktop background and/or screen savers – Review and note list of installed printers (specifically default printer) and/or scanners – Review and note list of Mapped Drives – Review and note current configuration of Outlook – NK2, Signature configuration and PST (Outlook User Archive Files) – Develop a plan for application and data migration – Line of Business Application installation may impact T&M estimate – Excessive data migration from Old PC to New PC may impact T&M estimate – Export Web Browser bookmarks/Internet Explorer Favorites and Profile Settings – Breakdown and remove existing PC – Unpacking and physically setup New PC – Setup and connect all peripherals (keyboard, monitor (1), mouse, etc.) including network cable (if applicable) – Add PC to existing domain – Add user and machine to Active Directory with permissions and group policies as required – Add user name and password to machine – Create/Verify Office 365 Account and Setup Outlook as needed – Map necessary network drives as needed – Add printers and/or scanners as needed (More than two printers may impact T&M estimate) – Import bookmarks/Internet Explorer Favorites – Restore Profile setting – Desktop folders, my documents, Outlook PST, Outlook NK2 file, Outlook Signature files, Desktop Background, Screen Saver, etc. – Test basic workstation operation, network connectivity and default printer – Have client confirm testing (Print Test Page, Browse to Mapped Drive, Open Outlook and review any desktop shortcuts) – Discuss with client, the disposition of replaced PC (Centaris does offer Recycling Services)	\$115.00	2.25	\$258.75
Subtotal:			\$258.75

One Time Investment Summary	Amount
HP Pro Mini 400 G9	\$1,344.15
On Premise PC Fixed Price	\$210.00
On Premise Desktop T&M Labor	\$258.75
Total:	\$1,812.90

MSA

My signature represents the acceptance of the terms of the Master Client Agreement: [Master Client Agreement — Centaris](#) and this Managed Services Statement of Work.
 IN WITNESS WHEREOF, the parties hereto have caused this Managed Services Statement of Work to be signed by their duly authorized representatives as of the date set forth below:

Prices do not include applicable sales tax. Taxes will be calculated and added at the time of invoicing based on the customer's location and product taxability.

Due to current hardware supply and pricing volatility, all hardware quotes are subject to change based on product availability and updated vendor pricing at the time of order. Shipping, handling and other fees may apply.

Once products leave our facility or are received for staging/rapid deployment, all risk of loss transfers to the client, per FOB Origin terms.

Acceptance

Centaris

Algonac, City Of

Rick Keeley

Rick Keeley

Signature / Name

Senior Account Executive

Title

10/09/2026

Date

Alysia Bugg

Signature / Name

Initials

City Treasurer

Title

Date

Assessor's Computer Replacement

Quote #058298 v2



Prepared For:

Algonac, City Of

Alysia Bugg
805 St. Clair River Dr.
P.O. Box 454
Algonac, MI 48001

P: (810) 794-9361

E: citytreasurer@cityofalgonac.org

Prepared by:

Centaris

Rick Keeley
36333 Mound Road, Suite C
Sterling Heights, MI 48310

P: (810) 388-3038

E: Rick.Keeley@centaris.com

Date Issued:

10.08.2026

Expires:

10.30.2026

HP Pro Mini 400 G9

Description	Price	Qty	Ext. Price
*** Promotional pricing good through the expiration date of this quote, while supplies last. ***			
Replacement PCs for existing users			
*** Monitors and Microsoft Office are not included with the device. Must be purchased separately. ***			
HP Pro Mini 400 G9 Desktop Computer - Intel Core i5-14500T 14th Gen - vPro Technology - 16 GB - 256 GB SSD - Desktop Mini - Black - Smart Buy - Intel Q670 Chip - Windows 11 Pro - Intel UHD Graphics 770 DDR5 SDRAM - English Keyboard - 1yr Warranty	\$1,188.15	1	\$1,188.15
HP Care Pack Hardware Support - Extended Warranty - 5 Year - Warranty - 9 x 5 x Next Business Day - On-site - Maintenance - Parts & Labor	\$156.00	1	\$156.00
Subtotal:			\$1,344.15

MS Office 365 - Replacement - Monthly

Description	Qty
*** Use existing Microsoft 365 licensing ***	

On Premise PC Fixed Price

Description	Price	Qty	Ext. Price
All new PC's/Laptops/Notebooks being sold by Centaris are now loaded with Windows 11 Professional.			
New PC Staging at Centaris (FP) NEW PC STAGING AT Centaris – Fixed Price - Assemble and configure necessary hardware components (memory, etc.) - Optimize power management settings and disable User Account Control (UAC) - Remove all bundled OEM software including virus protection and support links - Configure Basic Network Connectivity - Install all current Microsoft patches and system updates - Install Standard 3rd-party applications (Only Adobe Acrobat Reader and Java as required) - Install Centaris CCare Agent and CCare Server-PC-Laptop Antivirus and Antimalware Protection Management and Monitoring (Virus, Spyware, Trojan and Malware Protection) - Install and configure base desktop operating system to project plan specifications if necessary - Bench test and burn-in system - Test basic workstation operation and network connectivity - Pack equipment for delivery	\$160.00	1	\$160.00
New PC Office Install at Centaris (FP) NEW PC OFFICE INSTALL AT Centaris – Fixed Price - Install Microsoft Office license or complete OEM Office installation - Install all current Microsoft Office updates/patches - Validate Microsoft Office has been properly activated - Record License Key per unit and attach scanned image to Centaris CCare Configuration/Ticket	\$50.00	1	\$50.00
Subtotal:			\$210.00

On Premise Desktop T&M Labor

Description	Price	Qty	Ext. Price
New 'On Premise' Desktop Installation at Client Site - PC Replacement - CCare Complete - (T&M) - Plus Travel Charge NEW 'ON PREMISE' PC REPLACEMENT INSTALLATION ONSITE – T&M estimated at 1-4 hours each *** Discount from Standard Rate of \$135 per hour *** – Onsite Assessment of existing PC – Review List of installed applications – Review location of any local data (my documents) – Review location of any unique images for desktop background and/or screen savers – Review and note list of installed printers (specifically default printer) and/or scanners – Review and note list of Mapped Drives – Review and note current configuration of Outlook – NK2, Signature configuration and PST (Outlook User Archive Files) - Develop a plan for application and data migration - Line of Business Application installation may impact T&M estimate - Excessive data migration from Old PC to New PC may impact T&M estimate - Export Web Browser bookmarks/Internet Explorer Favorites and Profile Settings - Breakdown and remove existing PC - Unpacking and physically setup New PC - Setup and connect all peripherals (keyboard, monitor (1), mouse, etc.) including network cable (if applicable) - Add PC to existing domain - Add user and machine to Active Directory with permissions and group policies as required - Add user name and password to machine - Create/Verify Office 365 Account and Setup Outlook as needed - Map necessary network drives as needed - Add printers and/or scanners as needed (More than two printers may impact T&M estimate) - Import bookmarks/Internet Explorer Favorites - Restore Profile setting – Desktop folders, my documents, Outlook PST, Outlook NK2 file, Outlook Signature files, Desktop Background, Screen Saver, etc. - Test basic workstation operation, network connectivity and default printer - Have client confirm testing (Print Test Page, Browse to Mapped Drive, Open Outlook and review any desktop shortcuts) - Discuss with client, the disposition of replaced PC (Centaris does offer Recycling Services)	\$115.00	2.25	\$258.75
Subtotal:			\$258.75

One Time Investment Summary	Amount
HP Pro Mini 400 G9	\$1,344.15
On Premise PC Fixed Price	\$210.00
On Premise Desktop T&M Labor	\$258.75
Total:	\$1,812.90

MSA

My signature represents the acceptance of the terms of the Master Client Agreement: [Master Client Agreement — Centaris](#) and this Managed Services Statement of Work.
IN WITNESS WHEREOF, the parties hereto have caused this Managed Services Statement of Work to be signed by their duly authorized representatives as of the date set forth below:

Prices do not include applicable sales tax. Taxes will be calculated and added at the time of invoicing based on the customer's location and product taxability.

Due to current hardware supply and pricing volatility, all hardware quotes are subject to change based on product availability and updated vendor pricing at the time of order. Shipping, handling and other fees may apply.

Once products leave our facility or are received for staging/rapid deployment, all risk of loss transfers to the client, per FOB Origin terms.

Acceptance

Centaris

Rick Keeley

Rick Keeley

Signature / Name

Senior Account Executive

Title

10/08/2026

Date

Algonac, City Of

Alysia Bugg

Signature / Name

Initials

City Treasurer

Title

Date

Computers for DPW

Quote #058297 v2



Prepared For:
Algonac, City Of
Alysia Bugg
805 St. Clair River Dr.
P.O. Box 454
Algonac, MI 48001
P: (810) 794-9361
E: citytreasurer@cityofalgonac.org

Prepared by:
Centaris
Rick Keeley
36333 Mound Road, Suite C
Sterling Heights, MI 48310
P: (810) 388-3038
E: Rick.Keeley@centaris.com

Date Issued:
10.08.2026
Expires:
10.30.2026

HP Pro Mini 400 G9

Description	Price	Qty	Ext. Price
*** Promotional pricing good through the expiration date of this quote, while supplies last. ***			
Replacement PCs for existing users			
*** Monitors and Microsoft Office are not included with the device. Must be purchased separately. ***			
HP Pro Mini 400 G9 Desktop Computer - Intel Core i5-14500T 14th Gen - vPro Technology - 16 GB - 256 GB SSD - Desktop Mini - Black - Smart Buy - Intel Q670 Chip - Windows 11 Pro - Intel UHD Graphics 770 DDR5 SDRAM - English Keyboard - 1yr Warranty	\$1,188.15	2	\$2,376.30
HP Care Pack Hardware Support - Extended Warranty - 5 Year - Warranty - 9 x 5 x Next Business Day - On-site - Maintenance - Parts & Labor	\$156.00	2	\$312.00
Subtotal:			\$2,688.30

MS Office 365 - Replacement - Monthly

Description	Qty
*** Use existing Microsoft 365 licensing ***	

On Premise PC Fixed Price

Description	Price	Qty	Ext. Price
All new PC's/Laptops/Notebooks being sold by Centaris are now loaded with Windows 11 Professional.			
New PC Staging at Centaris (FP) NEW PC STAGING AT Centaris – Fixed Price - Assemble and configure necessary hardware components (memory, etc.) - Optimize power management settings and disable User Account Control (UAC) - Remove all bundled OEM software including virus protection and support links - Configure Basic Network Connectivity - Install all current Microsoft patches and system updates - Install Standard 3rd-party applications (Only Adobe Acrobat Reader and Java as required) - Install Centaris CCare Agent and CCare Server-PC-Laptop Antivirus and Antimalware Protection Management and Monitoring (Virus, Spyware, Trojan and Malware Protection) - Install and configure base desktop operating system to project plan specifications if necessary - Bench test and burn-in system - Test basic workstation operation and network connectivity - Pack equipment for delivery	\$160.00	2	\$320.00
New PC Office Install at Centaris (FP) NEW PC OFFICE INSTALL AT Centaris – Fixed Price - Install Microsoft Office license or complete OEM Office installation - Install all current Microsoft Office updates/patches - Validate Microsoft Office has been properly activated - Record License Key per unit and attach scanned image to Centaris CCare Configuration/Ticket	\$50.00	2	\$100.00
Subtotal:			\$420.00

On Premise Desktop T&M Labor

Description	Price	Qty	Ext. Price
New 'On Premise' Desktop Installation at Client Site - PC Replacement - CCare Complete - (T&M) - Plus Travel Charge NEW 'ON PREMISE' PC REPLACEMENT INSTALLATION ONSITE – T&M estimated at 1-4 hours each *** Discount from Standard Rate of \$135 per hour *** -- Onsite Assessment of existing PC -- Review List of installed applications -- Review location of any local data (my documents) -- Review location of any unique images for desktop background and/or screen savers -- Review and note list of installed printers (specifically default printer) and/or scanners -- Review and note list of Mapped Drives -- Review and note current configuration of Outlook -- NK2, Signature configuration and PST (Outlook User Archive Files) - Develop a plan for application and data migration - Line of Business Application installation may impact T&M estimate - Excessive data migration from Old PC to New PC may impact T&M estimate - Export Web Browser bookmarks/Internet Explorer Favorites and Profile Settings - Breakdown and remove existing PC - Unpacking and physically setup New PC - Setup and connect all peripherals (keyboard, monitor (1), mouse, etc.) including network cable (if applicable) - Add PC to existing domain - Add user and machine to Active Directory with permissions and group policies as required - Add user name and password to machine - Create/Verify Office 365 Account and Setup Outlook as needed - Map necessary network drives as needed - Add printers and/or scanners as needed (More than two printers may impact T&M estimate) - Import bookmarks/Internet Explorer Favorites - Restore Profile setting – Desktop folders, my documents, Outlook PST, Outlook NK2 file, Outlook Signature files, Desktop Background, Screen Saver, etc. - Test basic workstation operation, network connectivity and default printer - Have client confirm testing (Print Test Page, Browse to Mapped Drive, Open Outlook and review any desktop shortcuts) - Discuss with client, the disposition of replaced PC (Centaris does offer Recycling Services)	\$115.00	4.5	\$517.50
Subtotal:			\$517.50

One Time Investment Summary	Amount
HP Pro Mini 400 G9	\$2,688.30
On Premise PC Fixed Price	\$420.00
On Premise Desktop T&M Labor	\$517.50
Total:	\$3,625.80

MSA

My signature represents the acceptance of the terms of the Master Client Agreement: [Master Client Agreement — Centaris](#) and this Managed Services Statement of Work.
 IN WITNESS WHEREOF, the parties hereto have caused this Managed Services Statement of Work to be signed by their duly authorized representatives as of the date set forth below:

Prices do not include applicable sales tax. Taxes will be calculated and added at the time of invoicing based on the customer's location and product taxability.

Due to current hardware supply and pricing volatility, all hardware quotes are subject to change based on product availability and updated vendor pricing at the time of order. Shipping, handling and other fees may apply.

Once products leave our facility or are received for staging/rapid deployment, all risk of loss transfers to the client, per FOB Origin terms.

Acceptance

Centaris

Rick Keeley

Rick Keeley

Signature / Name

Senior Account Executive

Title

10/08/2026

Date

Algonac, City Of

Alysia Bugg

Signature / Name

Initials

City Treasurer

Title

Date



Business of the Algonac City Council

Item No: 11c
Meeting: 10.20.26

Agenda Statement

Item Title: Approval of Payment – Emergency Exterior Wall Demolition at the Algonac Activity Center (NAC)

Submitted by: Artie Bryson, City Manager

Summary

During recent inspections and roof repairs of the Algonac Activity Center (NAC), significant deterioration was discovered in an exterior brick wall. Portions of the brickwork were separating from the building, creating a potential safety hazard to individuals using the facility.

Due to the condition of the wall and the potential risk of falling masonry, immediate action was necessary to remove the deteriorating sections and prevent further damage or possible injury.

Southeast Abatement LLC was authorized to perform emergency demolition work on September 28 and 29, 2026. The work included removing deteriorated exterior brickwork and preparing the affected area for reconstruction. The total cost of the emergency demolition was \$2,896.75, including labor, equipment, materials, and disposal.

The exterior wall repairs are part of the improvements approved under the City's \$500,000 MEDC grant for the Algonac Activity Center.

Suggested Action

MOTION:

SECONDED BY:

Motion to approve payment of \$2,896.75 to Southeast Abatement LLC for emergency exterior wall demolition at the Algonac Activity Center, with the expenditure funded through the City's \$500,000 MEDC grant for building improvements.

AB



Business of the Algonac City Council

Item No: 11d
Meeting: 10.20.26

Agenda Statement

Item Title: Request for Authorization for City Manager to Serve on St. Clair County Road Commission Board

Submitted by: Artie Bryson, City Manager

Summary

City Manager Artie Bryson has been approached regarding an appointment to the St. Clair County Road Commission Board.

The Road Commission meets twice monthly. The position is part-time and is not anticipated to interfere with the City Manager's regular duties and responsibilities.

Serving on the Road Commission would provide opportunities for professional development and intergovernmental cooperation, including firsthand knowledge of current road and bridge construction practices, infrastructure funding, competitive bidding, and market pricing trends. This knowledge could benefit the City of Algonac in planning, budgeting, and evaluating future infrastructure improvements.

City Attorney Jim Downey has reviewed the compatibility of the two positions and provided a favorable legal opinion confirming that the City Manager may legally serve in both capacities.

In accordance with the City's Personnel Policies and Procedures regarding outside employment, the City Manager is requesting Council authorization to accept the appointment, with the understanding that his duties and responsibilities to the City of Algonac will remain his first priority.

FINANCIAL IMPACT:

No direct financial impact to the City is anticipated. Expenses associated with Road Commission service would be the responsibility of the St. Clair County Road Commission.

Suggested Action

MOTION:

SECONDED BY:

Motion to authorize City Manager Artie Bryson to accept an appointment to the St. Clair County Road Commission Board, with the understanding that the City Manager's duties and responsibilities to the City of Algonac shall remain his first priority.



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

City Council
Mayor
Mayor Pro Tem
Councilman
Councilman
Councilwoman
Councilwoman
Councilman

Rocky Gillis
Dawn Davey
Michael Bembas
Ed Carter
Cathy Harris
Wendy Meldrum
Jacob Skarbek

October 11, 2026

MEMORANDUM

TO: Mayor and City Council

FROM: Artie Bryson, City Manager

DATE: October 20, 2026

RE: Request for Approval to Serve on St. Clair County Road Commission

Background

I have been approached regarding an appointment to serve on the St. Clair County Road Commission Board. This is a part-time, appointed position responsible for providing policy direction and oversight of the County's road and bridge infrastructure.

The Road Commission currently holds two regular meetings per month. I believe the limited time commitment can be accommodated without interfering with my responsibilities as City Manager.

Benefits to the City of Algonac

Serving on the Road Commission would provide an opportunity to expand my knowledge of road and bridge infrastructure, including current construction practices, infrastructure maintenance, funding opportunities, and long-term capital planning.

Of particular value would be gaining firsthand knowledge of current market conditions, construction costs, competitive bidding, and pricing trends for road and bridge projects.

This experience could directly benefit Algonac by providing additional insight when evaluating infrastructure projects, reviewing engineering recommendations, preparing budgets, and planning future road improvements.

The position would also strengthen professional relationships and communication with county officials and other governmental agencies, providing opportunities for collaboration and the exchange of information and best practices.

This appointment would be undertaken in my individual capacity, and no City funds would be used for expenses associated with Road Commission service.

Compatibility and Time Commitment

I have discussed the potential appointment with City Attorney Jim Downey and requested a formal legal opinion regarding the compatibility of serving simultaneously as Algonac City Manager and a St. Clair County Road Commissioner.

Mr. Downey has indicated that he does not initially anticipate a conflict but will provide a written legal opinion addressing the matter.

The Road Commission position is part-time, with two regularly scheduled meetings per month. My responsibilities as City Manager will remain my first priority, and participation on the Road Commission will not interfere with the effective administration of City operations.

Any potential conflicts of interest that may arise would be addressed in accordance with applicable laws and the City Attorney's guidance.

Request

In the interest of transparency and compliance with the City's Personnel Policies and Procedures regarding outside employment, I am requesting City Council's approval to accept an appointment to the St. Clair County Road Commission Board.

This approval would be contingent upon receiving a favorable written legal opinion from the City Attorney confirming that the two positions are legally compatible.

I believe this opportunity would provide valuable professional experience and additional knowledge that could benefit the City of Algonac, particularly in the areas of infrastructure planning, project management, and fiscal responsibility.

Respectfully submitted,

Artie Bryson
City Manager
City of Algonac

KANE, CLEMONS, JOACHIM AND DOWNEY

PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW
721 ST. CLAIR RIVER DRIVE P.O. BOX 333
ALGONAC, MICHIGAN 48001

GEORGE J. JOACHIM
JAMES T. DOWNEY, JR.

(810) 794-4961
KCJDLAW@YAHOO.COM

JOHN C. KANE (1920-1998)
THOMAS M. CLEMONS, JR. (1939-2016)

October 12, 2026

Artie Bryson
City Manager
City of Algonac
805 St. Clair River Drive
P.O. Box 454
Algonac, MI 48001

CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION

RE: POTENTIAL APPOINTMENT TO SCC ROAD COMMISSION BOARD

Dear Mr. Bryson:

You recently asked me to provide an opinion concerning whether you may accept an appointment to serve as District #3 Commissioner for the St. Clair County Road Commission's policy-making board. My inquiry concerns whether the state's Incompatible Public Offices Act, MCL §15.181 et seq. prohibits your involvement by virtue of your employment as Algonac City Manager.

The St. Clair County Board of Commissioners appoints three road commissioners to six-year terms to serve on the St. Clair County Road Commission and Board of Public Works. The County is divided into three geographic areas. I understand you have been asked to serve as Commissioner for District #3, which serves Townships at the southern end of St. Clair County. Public Act 566 of 1978, the Incompatible Public Offices Act, prohibits public officials from holding incompatible public offices. It states in pertinent part at MCL §15.182 that "a public officer or public employee shall not hold 2 or more incompatible offices at the same time." An "incompatible offices" is defined in its entirety as follows at MCL §15.181(b):

"Incompatible offices" means public offices held by a public official which, when the official is performing the duties of any of the public offices held by the official, results in any of the following with respect to those offices held:

- (i) The subordination of 1 public office to another.
- (ii) The supervision of 1 public office by another.
- (iii) A breach of duty of public office.

The analysis required in your situation is this: does your position as the Chief Administrative Officer of the City of Algonac—its City Manager—place you in either a supervisory of subordinate role relative to serving as a potential District #3 Commissioner for the SCCRC Board?

Artie Bryson
October 12, 2026
Page two

The statute enumerates many exceptions to the general prohibition recited above at MCL §15.183. Membership on a County Road Commission Board is not among them, so additional scrutiny is required. Does the City share jurisdiction with the County over any roads located within the City? Does the City frequently collaborate or negotiate with the County on road projects or funding issues? I am unaware of such overlap. Should it exist, it would create a conflict of interest that would make your service on the Board disqualifying.

The City's Personnel Policies & Procedures Manual recites a policy at Page 26 entitled "Outside Employment," which states in pertinent part as follows: "Outside employment or business activities of full-time City employees shall be prohibited unless specific approval is obtained from the City." I interpret this provision to mean that you must seek City Council approval to accept an appointment as District #3 Commissioner. Notwithstanding any potential impediment with MCL §15.182, City Council approval is still required to serve on the SCCRC Board.

I conclude that absent any conflict of which I am unaware, you may accept an appointment from the St. Clair County Board of Commissioners to serve on the St. Clair County Road Commission and Board of Public Works as District #3 Commissioner if you receive approval to do so from the City Council.

If you have any questions regarding this matter, please do not hesitate to contact me.

KANE, CLEMONS, JOACHIM, AND DOWNEY



James T. Downey, Jr.

JTD

cc: Members of City Council



Business of the Algonac City Council

Item No: 11e
Meeting: 10.20.26

Agenda Statement

Item Title: Award of Contract – Lions Field Park Walking Path Project

Submitted by: Artie Bryson, City Manager

Summary

The City of Algonac received a Michigan Department of Natural Resources (DNR) grant to construct a new paved walking path at Lions Field Park. The grant will fund 75% of eligible project costs, up to \$150,000.

The project includes approximately 0.35 miles of paved walking path, approximately 10 feet wide, providing improved recreational opportunities and pedestrian accessibility.

Hubbell, Roth & Clark solicited competitive bids, which were opened on October 1, 2026. Six bids were received, with Peake Asphalt submitting the lowest bid of \$142,500, as reflected in the engineer's corrected bid tabulation.

The engineer's estimate for the project was \$230,300.

On October 13, 2026, the Michigan DNR approved the contractor selection and authorized the City to proceed with the contract award.

Administration recommends awarding the contract to Peake Asphalt in the amount of \$142,500.

FINANCIAL IMPACT:

DNR Grant (75%): \$106,875.00

City Share (25%): \$35,625.00

The DNR grant provides reimbursement for eligible project costs, up to a maximum of \$150,000.

Suggested Action

MOTION:

SECONDED BY:

Motion to award the Lions Field Park Walking Path Project to Peake Asphalt in the amount of \$142,500, as the lowest bidder, and authorize the City Manager to execute the necessary contract documents, with funding provided through the Michigan Department of Natural Resources grant and the City's required local match.

BID LIST				
Project:		LIONS PARK PATHWAY PAVING PROJECT		
Owner:		CITY OF ALGONAC		
Bids Due:		2:00 PM	Date:	10/1/2026
ENGINEER: HUBBELL, ROTH & CLARK, INC.				
BIDDER	BID DEPOSIT	ADD. No. 1	TOTAL BID AMOUNT	POSITION
Anglin Civil	X	X	\$241,800.19	5
Cortis Brothers Trucking & Exvacating	X	X	\$223,996.95	4
Peake Asphalt	X	X	\$142,497.83	1
TG Priehs	X	X	\$151,534.00	2
Gibraltar Construction	X	X	\$272,930.00	6
Murray Underground Systems	X	X	\$208,790.00	3



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

City Council
Mayor
Mayor Pro Tem
Councilman
Councilman
Councilwoman
Councilwoman
Councilman

Rocky Gillis
Dawn Davey
Michael Bembas
Ed Carter
Cathy Harris
Wendy Meldrum
Jacob Skarbek

MEMORANDUM

Date: October 20, 2026
To: Mayor and City Council
From: Artie Bryson, City Manager
Subject: Recommendation to Award Contract – Lions Field Park Walking Path Project

PURPOSE

The purpose of this memorandum is to recommend awarding the Lions Field Park Walking Path Project to Peake Asphalt in the amount of \$142,500.

BACKGROUND

The City of Algonac received a Michigan Department of Natural Resources (DNR) grant to assist with the construction of a new paved walking path at Lions Field Park.

The project will provide approximately 0.35 miles of paved walking path, approximately 10 feet wide, improving recreational opportunities, accessibility, and pedestrian connectivity within the park.

The DNR grant provides funding for 75% of eligible project costs, up to a maximum grant award of \$150,000.

BID RESULTS

The City, working with its engineering firm, Hubbell, Roth & Clark (HRC), solicited competitive bids for the project.

Bids were opened on October 1, 2026, with six contractors submitting proposals.

The results were as follows:

Contractor	Bid Amount
Peake Asphalt	\$142,500.00
TG Priehs	\$151,534.00

Murray Underground Systems	\$209,450.00
----------------------------	--------------

Cortis Brothers Trucking & Excavating	\$223,996.95
---------------------------------------	--------------

Anglin Civil	\$241,800.19
--------------	--------------

Gibraltar Construction	\$272,930.00
------------------------	--------------

Amounts reflect the engineer's corrected bid tabulation.

Peake Asphalt submitted the lowest bid at \$142,500, approximately \$87,800 below the engineer's estimate of \$230,300.

DNR APPROVAL

The City's contractor selection and bid tabulation were submitted to the Michigan DNR for review.

On October 13, 2026, the City received written notification from DNR Grants Management approving the selection of Peake Asphalt and authorizing the City to proceed with the contract award.

FINANCIAL IMPACT

Based on the corrected bid amount of \$142,500, the anticipated construction funding is:

Funding Source	Amount
Michigan DNR Grant – 75%	\$106,875.00
City of Algonac – 25%	\$35,625.00
Total	\$142,500.00

The grant provides up to \$150,000 in funding. Final reimbursement will be based on eligible project expenditures in accordance with DNR requirements.

Any additional project costs outside the construction contract, including applicable engineering or other eligible expenses, will be accounted for separately.

Peake Asphalt would like to start construction as soon as possible.

PSB-RP24-0009-068 - Bid Tab & Contractor Selection Approved by DNR

From noreply-migrants@intelligrants.com <noreply-migrants@intelligrants.com>

Date Tue 10/13/2026 8:50 AM

To citymanager@cityofalgonac.org <citymanager@cityofalgonac.org>

City of Algonac, County
PSB-RP24-0009-068
Lions Field Park Pathway

The selection of the listed contractor has been approved by DNR Grants Management.

You are approved to move forward with the award of this bid for RP24-0009. For additional questions on the grant construction process and reimbursement process, please refer to the Development Project Procedures booklet for the correct grant program.

It is recommended that you retain this email for your records.



Business of the Algonac City Council

Item No: 11 f
Meeting: 10.20.26

Agenda Statement

Item Title: Approval of Workers' Compensation Insurance Audit and Premium Adjustment – FY 2025–2026

Submitted by: Artie Bryson, City Manager

Summary

The City of Algonac maintains workers' compensation insurance to provide coverage for employees in the event of work-related injuries or illnesses.

Workers' compensation insurance premiums are initially calculated using estimated annual payroll, employee job classifications, and the City's claims history. Following each policy year, the insurance carrier conducts an annual audit to reconcile estimated payroll with actual payroll expenditures.

The City's workers' compensation insurance carrier, Accident Fund, completed its annual audit for FY 2025–2026, resulting in an additional premium adjustment of \$3,893.00.

The adjustment reflects the reconciliation of actual payroll and insurance exposure during the policy period.

The City Treasurer has reviewed the audit and recommends payment of the additional premium.

Suggested Action

MOTION:

SECONDED BY:

Motion to approve payment of \$3,893.00 to Accident Fund Insurance Company of America for the FY 2025–2026 workers' compensation insurance audit premium adjustment.



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

City Council

Mayor
Mayor Pro Tem
Councilman
Councilman
Councilwoman
Councilwoman
Councilman

Rocky Gillis
Dawn Davey
Michael Bembas
Ed Carter
Cathy Harris
Wendy Meldrum
Jacob Skarbek

To: City Manager, Artie Bryson
From: City Treasurer, Alysia Bugg
Subject: Approve the City's Annual Workers' Compensation Audit.
Date: 9/28/2026

All municipalities are required to maintain workers' compensation insurance to cover employees in the event of a work-related injury or illness. Because the cost of this insurance is tied to the City's actual payroll and type of work performed, the insurance carrier conducts an annual audit after the policy year ends.

This audit ensures that the City's premium accurately reflects the true level of exposure during the year. Specifically, the audit reviews:

- **Payroll totals** for each department or employee group.
- **Job classifications** to confirm employees are listed under the correct risk categories (for example, police, DPW, administrative, water plant, etc.).
- **The City's experience modification factor**, which is based on prior claim history and safety performance. A lower modifier reflects fewer or lower-cost claims and results in a discount.

The audit compares the payroll amounts that were originally estimated at the start of the policy year to the actual payroll paid. If actual payroll is higher than estimated, the City will owe an additional premium. If it is lower, a refund or credit may be issued.

I am requesting that City Council approve the Workers' Compensation Audit FY 25-26 in the amount of \$3,893.

Thank you,

Alysia Bugg
City Treasurer
810-794-9361 x9
citytreasurer@cityofalgonac.org



Invoice

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

#387466

11/1/2026

Bill To

Alysia Bugg
City of Algonac, MI
805 Saint Clair River Drive
Algonac MI 48001

TOTAL DUE

\$2,436.53

Due Date: 12/1/2026

Terms
Net 30

Customer
City of Algonac, MI

Approving Authority

Qty	Item	Start Date	End Date
1	Full-Service Supplementation Subscription	11/1/2026	10/31/2027
1	Print Supplementation will begin with the ordinances received from the municipality on an annual basis.	11/1/2026	10/31/2027
1	Printed Copies and Printed Copies and Freight Included - up to [1] copy Freight Included, no printed ccs, PDF only	11/1/2026	10/31/2027
1	Supplement PDF	11/1/2026	10/31/2027
1	Online Code Hosting Subscription	11/1/2026	10/31/2027
1	OrdBank Subscription	11/1/2026	10/31/2027

Total \$2,436.53

Due **\$2,436.53**

To pay your invoice online [Click Here](#).

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to remittance@civicplus.com. That address is not monitored for other inquiries or notifications. For our current W-9, please click this link: [CivicPlus W-9](#). For any other invoice questions or information, please contact us at accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021

000030687	02/19/2026	GRAND OPENING MUSIC AC	EACH	1.00	400.00	400.00	302.4	STEVE THEM	ALGONAC	ALGONAC	ST. LOUIS	MO	63195-0583	LUMBERJACK BUILDING CENTERS, I	STEVE THEM
000030688	02/19/2026	GRAND OPENING MUSIC AC	EACH	1.00	400.00	400.00	301.3	ERIK GLASUS	ALGONAC	ALGONAC	ST. LOUIS	MO	63195-0583	LUMBERJACK BUILDING CENTERS, I	ERIK GLASUS
000030689	02/19/2026	3.125" C-CLIP	EACH	2.00	5.22	10.43	0065	LUMBERJACK BUILDING CENTERS, I	P.O. BOX 950283	P.O. BOX 950283	ST. LOUIS	MO	63195-0583	LUMBERJACK BUILDING CENTERS, I	LUMBERJACK BUILDING CENTERS, I
000030675	02/19/2026	SPRING SNAP	EACH	1.00	6.17	6.17	0065	LUMBERJACK BUILDING CENTERS, I	P.O. BOX 950283	P.O. BOX 950283	ST. LOUIS	MO	63195-0583	LUMBERJACK BUILDING CENTERS, I	LUMBERJACK BUILDING CENTERS, I
000030676	02/19/2026	C-CLIP	EACH	1.00	5.22	5.22	0065	LUMBERJACK BUILDING CENTERS, I	P.O. BOX 950283	P.O. BOX 950283	ST. LOUIS	MO	63195-0583	LUMBERJACK BUILDING CENTERS, I	LUMBERJACK BUILDING CENTERS, I
000030677	02/19/2026	KEY BLANK	EACH	3.00	3.32	9.95	0065	LUMBERJACK BUILDING CENTERS, I	P.O. BOX 950283	P.O. BOX 950283	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030681	02/19/2026	METRIC SOCKET	EACH	1.00	23.49	23.49	0022	BLUE WATER INDUSTRIAL PRODUCTS	592 PTE TREMBLE RD	592 PTE TREMBLE RD	NEW BALTIMORE	MI	48047	BLUE WATER INDUSTRIAL PRODUCTS	BLUE WATER INDUSTRIAL PRODUCTS
000030682	02/19/2026	HELIUM	EACH	1.00	352.31	352.31	0022	BRACKETT AUTO PARTS, INC.	37280 GREEN ST	37280 GREEN ST	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030683	02/23/2026	SERPENTINE BELT	EACH	1.00	101.16	101.16	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030684	02/23/2026	RECIVER PIN	EACH	4.00	29.00	116.00	1889	FIRST BANKCARD	P.O. BOX 2818	P.O. BOX 2818	OMAHA	NE	68103-2818	FIRST BANKCARD	FIRST BANKCARD
000030685	02/23/2026	MULTI-SURFACE CLEANER	EACH	2.00	38.99	78.98	1889	FIRST BANKCARD	P.O. BOX 2818	P.O. BOX 2818	OMAHA	NE	68103-2818	FIRST BANKCARD	FIRST BANKCARD
000030686	02/24/2026	METRIC HEX NUT	EACH	2.00	0.18	0.36	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030687	02/24/2026	ROD END ADJUSTMENT SLEEVE	EACH	1.00	30.43	30.43	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030688	02/24/2026	CONTACT TIP	EACH	1.00	12.79	12.79	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030689	02/24/2026	WELDING WIRE	EACH	1.00	21.79	21.79	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030690	02/24/2026	PICKLE FORK KEY	EACH	1.00	69.95	69.95	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030691	02/24/2026	STEERING DAMPER	EACH	1.00	67.67	67.67	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030692	02/24/2026	GEAR WRENCH	EACH	1.00	14.29	14.29	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030693	02/24/2026	METRIC HEX NUT	EACH	1.00	2.29	2.29	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030694	02/24/2026	FLAT WASHER	EACH	1.00	0.49	0.49	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030695	02/24/2026	TRACK BAR	EACH	1.00	156.28	156.28	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030696	02/24/2026	CENTER DRAG LINK	EACH	1.00	167.92	167.92	0022	BRACKETT AUTO PARTS, INC.	592 PTE TREMBLE RD	592 PTE TREMBLE RD	ALGONAC	MI	48001	BRACKETT AUTO PARTS, INC.	BRACKETT AUTO PARTS, INC.
000030697	02/24/2026	BOLT & WASHER ASSORTMENT	EACH	1.00	198.00	198.00	1889	FIRST BANKCARD	P.O. BOX 2818	P.O. BOX 2818	OMAHA	NE	68103-2818	FIRST BANKCARD	FIRST BANKCARD
000030698	02/24/2026	BOLT & WASHER ASSORTMENT	EACH	1.00	198.00	198.00	1889	FIRST BANKCARD	P.O. BOX 2818	P.O. BOX 2818	OMAHA	NE	68103-2818	FIRST BANKCARD	FIRST BANKCARD



AccidentFund UnitedHeartland CompWest ThirdCoast Underwriters

Invoice
October 1, 2026

Invoice Number **1002874606**
Invoice Stream **Premium**
Account Number **A010061684**

Account
CITY OF ALGONAC
805 ST CLAIR RIVER DR
ALGONAC, MI 48001

Agency Information
Arthur J. Gallagher Risk
Management Services LLC - St.
Clair Shores - BU7563
22930 Nine Mile Rd.
Saint Clair Shores, MI 48080

Current Invoice Balance **\$4,384.00**
Due Date **10/26/2026**

Summary of other balances owed as of 10/01/2026

586-774-5300

Outstanding Balance **\$3,893.00**
(see the following page for details)

Payment Options



Phone:
866-206-5851
8 a.m.-8 p.m. ET, M-F



Online:
Log in:
afgroup.com/login



Pay now:
Scan QR code to
make one-time
payment.

Questions?
866-206-5851
8 a.m.-8 p.m. ET, M-F

To ensure appropriate application of your payment, please detach the payment coupon below and mail with your check to the address listed. Allow five days for delivery.

Invoice Number **1002874606**
Account Number **A010061684**
Current Invoice Due Date **10/26/2026**
Payment Amount Due **\$8,277.00**
Amount Enclosed _____

Mail Payment To:
Accident Fund Insurance Company of America
P.O. Box 734928
Chicago, IL 60673-4928

734928 1002874606 A010061684 10262026 0000827700 7



Previous Invoice(s)

Invoice #	Due Date	Amount	Paid/Credited	Amount Due
1000966091	10/15/2023	\$0.00	\$0.00	\$0.00
1002828196	10/09/2026	\$3,893.00	\$0.00	\$3,893.00
Outstanding Balance				\$3,893.00

Current Invoice Detail - Invoice 1002874606

Policy #	Transaction Detail	Amount	Paid/Credited	Amount Due
AF WCP 100040543 05 Policy term: 07/01/2026 - 07/01/2027				
AF WCP 100040543 05	Premium - Policy Change	\$4,384.00	\$0.00	\$4,384.00
AF WCP 100040543 05 Policy sub-total				\$4,384.00
Current Invoice Total				\$4,384.00

Important information:

- To review your billing and payment history, please log in to your account at accidentfund.com/billing
- Unless otherwise directed in writing by you, payments and credits will be applied according to our system rules
- Refunds, if any, after payment of outstanding and remaining invoices, and any amounts sent to External Collections will be returned to the Accountholder listed on the account
- A custom payment amount will be applied in accordance with the rules above
- Please reference your invoice number when making an electronic payment

Schedule of fees where allowed by state laws:

- Invoice Fee - \$5.00
- Bank Returns - up to \$20.00
- Reinstatement Fee - \$20.00

Your invoiced policies are underwritten by:

AF WCP 100040543 05 - Accident Fund National Insurance Company



Business of the Algonac City Council

Item No: 11b
Meeting: 10.20.26

Agenda Statement

Item Title: Approval of Bills Payable

Submitted by: Artie Bryson, City Manager

Summary

The attached bills payable report has been prepared for City Council review and approval.

The total bills payable amount is \$473,839.58, representing City expenditures and obligations incurred through the normal course of municipal operations.

The report is submitted for Council's review and authorization of payment.

MOTION:

SECONDED BY:

Motion to approve the Bills Payable in the total amount of \$473,839.58, as presented.



Business of the Algonac City Council

Item No: 12
Meeting: 10.20.26

Agenda Statement

Item Title: Approval of Bills Payable

Submitted by: Artie Bryson, City Manager

Summary

The attached bills payable report has been prepared for City Council review and approval.

The total bills payable amount is \$473,839.58, representing City expenditures and obligations incurred through the normal course of municipal operations.

The report is submitted for Council's review and authorization of payment.

MOTION:

SECONDED BY:

Motion to approve the Bills Payable in the total amount of \$473,839.58, as presented.

TO: ALGONAC CITY COUNCIL			10/20/2026		Item #12
FROM: Alysia Bugg, Treasurer					
	10/15/2026				
BANK ACCOUNT	DATES	CHECK NUMBERS	AMOUNT	TOTAL	
AP	10/8/2026	54556-54559	\$ 24,970.04		
AP	10/14/2026	54560	\$ 14.94		
AP	10/15/2026	54561-54590	\$ 287,077.69		
TAX	10/8/2026	6712-6714	\$ 62,603.94		
EFT	9/18/2026	536(E)	\$ 781.17		
EFT	9/30/2026	537(E)	\$ 80.59		
EFT	10/5/2026	538-539(E)	\$ 6,364.61		
EFT	10/12/2026	540-544(E)	\$ 48,219.88		
				\$ 430,112.86	
PAYROLL	DATES	CHECK NUMBERS	AMOUNT		
Direct Deposits	10/9/2026	DD14528-DD14555	\$ 31,325.04		
Checks	10/9/2026	32482-32483	\$ 482.00		
EFT	10/9/2026	#1091	\$ 1,842.98		
EFT	10/14/2026	#1092	\$ 10,076.70		
				\$ 43,726.72	
Assuming Council approves all transactions, the following motion would be in order:					
Resolved, that the City Council approves accounts payable and payroll as submitted for a total of:				\$ 473,839.58	
		Direct Deposit	\$31,325.04		
		Total Payroll #1255	\$ 48,879.77		