

**CITY OF ALGONAC
DOWNTOWN DEVELOPMENT AUTHORITY
Council Chamber, 805 St. Clair River Drive, Algonac
Algonac, MI 48001**

A regular meeting of the city of Algonac Downtown Development Authority was called to order at 7:00 p.m. on Wednesday, November 2nd, 2011 by Chairman Musto.

ROLL CALL

Present: Dr. Robert Bates
Brian Bayly
Chuck Bayly
Mayor Irene Bird
James Harris
John Bolf
Art Bryson
Mike Mentz
Michael Musto, Chairman
Pamela Rappa
Dianne Strevel (7:32 p.m)

Others: Executive Director Tomion, City Clerk Greenia, Mark Thompson, Gary Tuzinowski, Gordon Bernhard – Treasurer Lion’s Club

PLEDGE OF ALLEGIANCE

Chairman Musto led the Pledge of Allegiance.

PUBLIC COMMENT

None at this time.

AGENDA

DDA 11-1-11Amend Agenda

Motion by C. Bayly, supported by Harris to move item 8d – Payment for Police and Fire Services – to be dealt with immediately on the agenda. Motion unanimously carried.

DDA 11-2-11 Payment for Police & Fire Services – Pickerel Tournament

Motion by C. Bayly, supported by Bryson to approve payment in the amount of \$4,928.89 to reimburse the City of Algonac for Police and Fire Services during the 2011 Lion's Pickerel Tournament. Motion unanimously carried.

DDA 11-3-11 Approval of Minutes

Motion by Bird supported by C. Bayly to approve the minutes of the 9/7/11 DDA meeting as presented. Motion unanimously carried.

FINANCIAL REPORTS

DDA 11-4-11 Monthly Financial Report – September and October, 2011

Motion by Bryson, supported by C. Bayly to receive and file the September and October, 2011 monthly financial reports for the City of Algonac DDA. Motion unanimously carried.

DDA 11-5-11 Accounts Payable – September and October, 2011

Motion by Bryson, supported by C. Bayly to pay the September and October, 2011 Bills in the amount of \$2,577.11 for the City of Algonac Downtown Development Authority as presented. Motion unanimously carried.

COMMUNICATIONS AND NOTICES

None at this time.

UNFINISHED BUSINESS

DDA 11-6-11 Russell Island Site Plan Update

Motion by Bryson supported by C. Bayly that the DDA receive and file the report from the Executive Director on the Russell Island Update. Motion unanimously carried.

NEW BUSINESS:

DDA 11-7-11 Façade Grant Payment Dr. Bates

Motion by Harris, supported by Bird that a payment of \$5,000.00 of Façade Grant monies be approved to Dr. Robert Bates for reimbursement for costs incurred on the application of June 1, 2011.

Vote On Motion:

AYES: Harris, Bird, B. Bayly, C. Bayly, Bryson, Mentz, Rappa, Musto

NAYS: None

ABSTAIN: Bates

Motion Carried

DDA 11-8-11 DDA Portion of FY 10/11 Audit

Motion by Bryson, supported by C. Bayly that the DDA receive and file the Report from the Executive Director on the FY 10/11 Audit. Motion unanimously carried.

DDA 11-9-11 DDA Quarterly Clerical Services Reimbursement

Motion by C. Bayly supported by Bird that the City of Algonac DDA approve payment of \$1,312.75 to the City of Algonac for reimbursement for clerical services for the first quarter of FY 2011/2012. Motion unanimously carried

DDA 11-10-11 Excuse Tardy DDA Member Strevel

7:32 P.M. DDA Member Strevel arrived

Motion by Bates, supported by C. Bayly to excuse DDA Member Strevel for being tardy. Motion unanimously carried.

BOARD MEMBER COMMENTS:

DDA Member Rappa mentioned that she had heard some concern with the grass cutting that was being performed at Riverfront Park.

DDA Member Harris mentioned that the VFW Christmas Dinner was this Saturday, November 5th, 2011 at the VFW Hall. Proceeds would go to charity.

DDA Member Bryson asked if the City had put picnic tables at the park yet – as the DDA had discussed. He would like to see that. He then mentioned a report he received as a member of the SCCEDA which broke down services in the cities in St. Clair County. He felt the DDA could use this report to “court” businesses to come to Algonac. Executive Director Tomion stated that he had a meeting with David Haynes,

a representative of the SCCEDA and he would ask about this. He also mentioned that he had attended a Downtown Summit meeting. There were about 30 people in attendance and he commented on what a good meeting he felt it was.

Chairman Musto asked about the port-a-johns and if they were being kept clean. Discussion was had on putting garland on the railing at the park again this year.

ITEMS FOR NEXT AGENDA

Russell Island Site Plan Udate

Garland to be Hung at Riverfront Park.

DDA Member Bryson felt if they were going to take any action on this they needed to do it now as the next meeting was scheduled for December 7th, 2011 and the garland should go up prior to that.

DDA 11-11-11 Approve \$1,000.00 Expenditure – Christmas Garland

Motion by Bryson, supported by Rappa to authorize the expenditure of not to exceed \$1,000.00 for the purchase of rope garland and lights to be hung on the railing at the City of Algonac Riverfront park. Motion unanimously carried.

ADJOURNMENT

DDA 11-12-11 Adjournment.

Motion BY C. Bayly, supported by B. Bayly to adjourn the meeting at 7:55 p.m. Motion unanimously carried.

Meeting adjourned at 7:55 p.m.

Respectfully Submitted

Signed:

Cynthia L. Greenia, Clerk

Michael Musto, Chairman