



# St. Clair County Animal Control

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November 20, 2018

Hello,

This letter is in regards to the sales of the St. Clair County Dog Licenses and we have some very exciting news to share! Effective January 1<sup>st</sup>, 2019 citizens may purchase a one (1) year or three (3) year dog license. We have also decided to make the licenses available through our office and through the County Treasurer's Office only. **The licenses will no longer be offered through veterinarian offices or other municipality offices.**

Over the years dog licenses were available at multiple locations throughout our county and we want to extend our appreciation to all of these facilities for their help in selling the licenses. Our new software has introduced on-line license purchases and over the last year and a half the response has been amazing so we will continue with the on-line purchase option along with mail or coming to us in person for their dog licenses.

With this new change the licenses will no longer expire yearly at the end of December, but will now expire on the rabies vaccination anniversary/expiration date making the licenses renew throughout the year instead of all at once. This has been a goal of ours for some years now and we have finally reached our goal.

Again we would like to thank everyone for all of their participation and hard work over the years in selling the licenses. We are truly grateful and will miss working with each and every one of you.

Sincerely,

A handwritten signature in black ink that reads "Amy M. Warner".

Amy Warner, Director  
and Staff

# ST. CLAIR COUNTY 2019 DOG LICENSE INSTRUCTIONS

The 2019 Dog License sales will begin January 1<sup>st</sup>, 2019. A dog license can be purchased on-line, in person or by mail. Dog License Renewal forms will be sent out thirty (30) days before they are due. Your 2018 Dog License will expire on your Rabies Vaccination Anniversary/Expiration Date in 2019. If your pet's rabies vaccination expired in 2018 your 2019 Dog License will be due by January 31<sup>st</sup>, 2019. Your pet's Rabies Vaccinations must be current to purchase a license. If we do not have record of your pet being spayed or neutered proof must be shown also. The State of Michigan requires all dogs 4 months of age or older to be licensed and rabies vaccinated.

Dog License Fee Schedule Effective January 1<sup>st</sup>, 2019:

Male and Female Dogs (None-Sterilized)	
1 Year License	\$22.00
3 Year License	\$65.00
Male and Female Dogs (Spayed/Neutered)	
1 Year License	\$12.00
3 Year License	\$35.00
Late Fee	\$25.00
(Late Fee in addition to annual license fee if license is not purchased within thirty (30) days of expiration date)	
Service Dog License Fee	No Fee
(Proof must be shown in accordance with the State of Michigan Service Dog Requirements )	
Replacement/Lost License Fee	No Fee

There will be three methods to purchase a dog license...

**TO PURCHASE ON-LINE:** Visit our website [shelter.stclaircounty.org](http://shelter.stclaircounty.org) . Click on "Purchase Your Dog License Here!" link and follow the instructions. Return users go to "Log in" and sign in to your account using your email address you provided to us. For first time users you will need to contact our office for your "Quick Account Set Up Code" to access your account.

**TO PURCHASE BY MAIL:** Return your License Renewal form with your payment (check or money order) and we will mail your dog license tag to you. If you have updated Rabies information please include a copy of your Rabies Certificate. If we do not have record of your dog spay/neuter please include a copy of your Spay/Neuter Certificate. Make checks payable to SCCAC.

**TO PURCHASE IN PERSON:** Bring your License Renewal Form to our office or to the County Treasurer's Office along with any updated Rabies Vaccination information and if applicable your Spay/Neuter Certificate.

\*\*\*PLEASE NOTE DOG LICENSES ARE **NO LONGER** AVAILABLE AT VETERINARIAN AND MUNICIPALITY OFFICES